21st Century Cyber CS

Charter School Annual Report | 2025 - 2026

School Profile

	AUN	
	124150002	
Address 1		
1245 Wrights Lane		
Address 2		
City	**State**	**Zip Code**
West Chester	PA	19380
Chief Administrator Name		
Mr Jason Palaia		
Chief Administrator Email		
jpalaia@21cccs.org		
Chief Administrator Phone	**Extension**	
(484) 875-5400		
City	**State**	**Zip Code**
West Chester	PA	19380
Principal Name		
Monica Frank		
Principal Email		
mfrank@21cccs.org		
Principal Phone	**Extension**	
484-875-5400		

Authorizing District(s)

Upload Current Charter (PDF only)

21st Century CS Renewal Agreement 2025-2030_final (2).pdf

Governance and Staff

Board of Trustees Members

Name	Office	New Member?
Ms. Andrea Fox		
Dr. Marlene Fares		
Ms. Mollie Burnett		
Ms. Lindsey Swigart		true
Professor Denise Strohmayr		
Dr. Veronica Andes		
Dr. David McConnell		

Explanation of Board of Trustees Changes

We had a board member step down due to her new job with the Pennsylvania Department of Education. We were able to replace her with a parent representative.

There were no Board of Trustee Changes.

Board of Trustees Meeting Schedule

Name	Office	New Member?
Virtual WebEx	2025-08-12	4:30 PM
Virtual WebEx	2025-09-09	4:30 PM
Virtual WebEx	0005-10-14	4:30 PM
Virtual WebEx	2025-11-11	4:30 PM
Virtual WebEx	2025-12-09	4:30 PM
Virtual WebEx	2026-01-13	4:30 PM
Virtual WebEx	2026-02-10	4:30 PM
Virtual WebEx	0026-03-10	4:30 PM
Virtual WebEx	2026-04-14	4:30 PM
Virtual WebEx	2026-05-12	4:30 PM
Virtual WebEx	2026-06-01	4:30 PM
Virtual WebEx	2026-07-07	4:30 PM

Upload Board Minutes

2025-2026 SY Board Meeting Minutes.pdf

Leadership Team

Name	Title/Position	Check if New Member
Dr. Mathew Flannery	Chief Administrator	
Jason Palaia	Director of Special Education	
Karis Lane	Human Resource Officer	true
Jonathon Shiota	Business Manager	
Nora Wheeler	Chief Academic Officer	
Dr. Monica Frank	Principal	

Ms. Erika Laidlaw	Principal	
Dr. Kelly Sherbondy	Assistant Principal	
Mrs. Melody Dunn	Assistant Principal	
Mr. Mike Matz	Other	
Ms. Heather Messenger	Other	
Mrs. Patricia Dahl	Other	

Explanation of Leadership Changes

The Director of Human Resources resigned and was replaced by Karis Lane.

There were no Leadership Changes

Position Categories	# of Staff per Category	# of Staff Appropriately Certified	# of Staff Promoted	# of Staff Transferred	# of Staff Terminated	# of Staff Contracted for Following Year
Chief Executive Officer	1	1	0	0	0	1
Chief Administrative Officer	0	0	0	0	0	0
Principal	2	2	0	0	0	2
Assistant Principal	2	2	0	0	0	2
Classroom Teacher (including Master Teachers)	37	37	0	0	0	37
Specialty Teacher (including Master Teachers)	10	10	0	0	0	10
Special Education Teacher (including Master Teachers)	8	8	0	0	0	8
Special Education Coordinator	1	1	0	0	0	1
Counselor	6	6	0	0	0	6
Psychologist	0	0	0	0	0	0
School Nurse	1	1	0	0	0	1
IT Director	1	1	0	0	0	1
Business Administrator	1	1	0	0	0	1
ISD, Curriculum Developers,	18	18	0	0	0	18

Tech Support						
HR Manager	1	1	0	0	0	1
Student Support Manager, Facilities Manager	2	2	0	0	0	2
Business Office, Administrative Support Staff, Teaching Assistants	60	60	0	0	0	60
Totals	155	155	0	0	0	155

Explanation of Substantial Differences

There were no substantial differences.

true

Fiscal Matters

Major Fundraising Activities
No major fundraising activities planned for this year or next year.

Fiscal Solvency Policies
No changes or additions to the policies and procedures.

Accounting System
We utilize the CSIU's Financial Accounting Software in conjunction with the Chart of Accounts mandated by the PA LECS Comptroller's Office for budgeting, accounting, and financial reporting. All financial reporting conforms to GAAP. There are no changes to the accounting system.

Upload Statements of Revenues, Expenditures & Fund Balances

Annual Report Preliminary_Statements_of_Revenues_Expenditures Signed.pdf

Audit Firm
Barbacane, Thornton & Company LLP

Explanation of the Report
In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the School as of June 30, 2025, and the respective changes in financial position, and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Upload Financial Audit Document(s)

2024-25 Financial Audit Report (1).pdfAnnual Report Preliminary_Statements_of_Revenues_Expenditures Signed.pdf

Financial Audit Citations Description
Opinions

Response We have audited the financial statements of the governmental activities and the major fund of the 21st Century Cyber Charter School (“the School”), as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the School’s basic financial statements as listed in the table of contents. In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the School as of June 30, 2025, and the respective changes in financial position, and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Federal Programs Consolidated Review Document(s)

No

Special Education

Special Education Support Services

Position Title	Building(s) Name and Location for Charter Schools	Caseload	Low Age	High Age
Director of Special Education	21st Century Cyber Charter School	0	12	21
Supervisor of Special Education	21st Century Cyber Charter School	0	12	21

Special Education Contracted Services

Title	Amt. of Time per Week in Days or Hours	Operator	# of Students
Social Skills	One 30 minute session per week per student	Ouside Contractor and School Employee	59
Occupational Therapy	One 30 minute session per week per student	Outside Contractor	16
Physical therapy	One 30 minute session per week per student	Outside Contractor	1
Speech and Language	One 30 minute session per week per student	Outside Contractor	30
Hearing Services	One 30 minute session per week per student	Outside Contractor	2
Visual Services	One 30 minute session per week per student	Outside Contractor	3
Audiology Services	One 30 minute session per week per student	Outside Contractor	2
Reading Services	One 30 minute session per week per student	Outside Contractor	2
Behavior Specialists	One 30 minute session per week per student	Outside Contractor	2
Orientation and Mobility	One 30 minute session per week per student	Outside Contractor	1
Counseling	One 30 minute session per week per student	Outside Contractor	1

Date of Last Special Education Cyclical Monitoring
2023-05-31

Uploaded Files

Upload Executive Summary (pdf only)

Uploaded Files

21st Century Cyber CS_Corrective Action Verification_CS_2022_638537805756259216 (1) (1).pdf

Uploaded Files

Special Education Personnel Development

Autism

Description of Training	Definition and Criteria for Autism as well as Best Practices for the classroom
Lead Person/Position	Patty Dhal - supervisor of Special Education
Year of Training	December, 2025
Hours Per Training	1
Number of Sessions	1
Provider	21st Century Cyber Charter School
Who Participated (Audience)	Special Education Staff

Training Date Complete
2025-12-02

Autism Training Sign-In.pdf

Autism Training Agenda.pdf

BehaviorSupport
Training not offered.

Paraprofessional
Training not offered.

Transition

Description of Training	Transition Overview, Assessment Based Training Compliance and Indicator 13
Lead Person/Position	Patty Dhal
Year of Training	September 2025
Hours Per Training	1
Number of Sessions	1
Provider	21st Century Cyber Charter School
Who Participated (Audience)	Special Education Teaching Staff

Training Date Complete
2025-09-02

Transition Training Sign-In .pdf

Transition Training Agenda.pdf

ScienceofLiteracy

Description of Training	Content Literacy - Review of Structured Literacy, Pillars of Reading, Content Literacy, Writing Rope
Lead Person/Position	Lindsey Sutton
Year of Training	Februar, 2026
Hours Per Training	2
Number of Sessions	1
Provider	CCIU
Who Participated (Audience)	Required Staff per Certification

Training Date Complete
2026-02-12

2-12-26 Structured Literacy Attendance (Responses).pdf

2-12-26 Structured Literacy - Content Literacy PD .pdf

ParentTraining

Description of Training	Various Trainings Took Place throughout the year. Empowered Learning, Gearing Up for a Great Year, Applying special Education Supports.
Lead Person/Position	Katie Leber
Year of Training	2025-2026
Hours Per Training	1
Number of Sessions	6
Provider	21st Century Cyber Charter School
Who Participated (Audience)	Parents

Training Date Complete
2025-09-03

Parent Trianing - No Sign-in Sheets .pdf

School Success Sept 2025.pdf

IEPDevelopment

Description of Training	IEP Goal Writing

Lead Person/Position	Patty Dhal
Year of Training	October 2025
Hours Per Training	1
Number of Sessions	1
Provider	21st Century Cyber Charter School
Who Participated (Audience)	Special Education Teachers

Training Date Complete
2025-10-07

IEP Goal Writing Training Sign-In.pdf

IEP Goal Writing Agenda.pdf

Special Education Program Profile

Facilities and Agreements

Fixed assets acquired by the Charter School during the past fiscal year

Fixed Asset Description	Location	Capital Expenditure
Replaced Heating & Air Conditioning rooftop system	West Chester Office - 1245 Wrights Lane West Chester, PA 19380	$95,520

Facility Plans and Other Capital Needs

The Charter School's plan for future facility development and the rationale for the various components of the plan

We currently have two locations; Murrysville and West Chester. We own the West Chester facility and do not have any need to increase its size. In the next three to four years we will most likely need to replace the roof. Otherwise, the West Chester building is in good condition and not in need of any other development and/or repairs. We lease the Murrysville facility. At this time there are no facility development plans for the Murrysville location.

Memorandum of Understanding

Fixed Asset Description	Location
21st Century Education Association	Work From Home

**Upload of Memorandum of Understanding Document(s)
Do not include MOUs already reported in the Safe Schools Reports.**

Bucks County Community College 25-26 SY MOU Fully Executed.pdf

MOU - EA 7 - WFH.pdf

St. Francis University 25-26 SY Agreement Fully Executed.pdf

Butler County Community College 25-26 SY Agreement.pdf

Charter School Management Survey

Charter School Name

21st Century Cyber CS

Point of Contact Information

Point of Contact Name	
Jason Palaia	
Point of Contact Telephone Number	**Extension**
484-875-5400	
Point of Contact Email	
jpalaia@21cccs.org	

As of the start of the current school year, has the Charter School had a Management Organization (i.e., a separate legal entity that contracts with one or more charter schools to manage, operate, and oversee the schools OR that holds charters to operate two or more charter schools)?	No

Is/was the Management Organization a:

Management Organization Name	**Federal EIN (Employer Identification Number)**		
Address 1			
Address 2			
City	**State**	**Zip Code**	**Plus 4 Code**

Additional Comments

Signatures and Affirmation

Upload Board Affirmation Statement

Uploaded Files

21st Century Charter Report Affirmation Statement.pdf

Date of Approval

2026-08-11

Charter School Annual Report Affirmation

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Administrator

Jason Palaia

Charter School Law Affirmation

Pennsylvania's first Charter School Law was Act 22 of 1997, 24 P.S. § 17-1701-A et seq., which primarily became effective June 19, 1997, and has subsequently been amended.

The Charter School Law provides for the powers, requirements, and establishment of charter schools. The Charter School Law was passed to provide opportunities to teachers, parents, pupils and community members to establish and maintain schools that operate independently from the existing school district structure as a method to accomplish all of the following: (1) improve pupil learning; (2) increase learning opportunities for all pupils; (3) encourage the use of different and innovative teaching methods; (4) create new professional opportunities for teachers; (5) provide parents and pupils with expanded choices in types of educational opportunities that are available within the public school system; and (6) hold charter schools accountable for meeting measurable academic standards and provide the school with a method to establish accountability systems.

The charter school assures that it will comply with the requirements of the Charter School Law and any provision of law from which the charter school has not been exempted, including Federal laws and regulations governing children with disabilities. The charter school also assures that it will comply with the policies, regulations and procedures of the Pennsylvania Department of Education (Department). Additional information about charter schools is available on the Pennsylvania Department's website at: http://www.education.state.pa.us.

The Chief Administrator must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

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Chief Administrator
Jason Palaia

Ethics Act Affirmation

Pennsylvania's current Public Official and Employee Ethics Act (Ethics Act), Act 93 of 1998, Chapter 11, 65 Pa.C.S. § 1101 et seq., became effective December 14, 1998 and has subsequently been amended.

The Ethics Act provides that public office is a public trust and that any effort to realize personal financial gain through public office other than compensation provided by law is a violation of that trust. The Ethics Act was passed to strengthen the faith and confidence of the people of Pennsylvania in their government. The Pennsylvania State Ethics Commission (Commission) administers and enforces the provisions of the Ethics Acts and provides guidance regarding its requirements.

The regulations of the Commission set forth the procedures applicable to all proceedings before the Commission as well as for the administration of the Statement of Financial Interests filing requirements. See 51 Pa. Code § 11.1 et seq.

The charter school assures that it will comply with the requirements of the Ethics Act and with the policies, regulations and procedures of the Commission. Additional information about the Ethics Act is available on the Commission's website at: http://www.ethics.state.pa.us.

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Board President
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Chief Administrator
Jason Palaia

Charter School Annual Background Check Affirmation

I certify that, as of this date, the above referenced LEA is in compliance with all applicable provisions of Sections 111 and 111.1 of the PublicSchool Code of 1949.

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Board President
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Chief Administrator
Jason Palaia

Charter Annual Administrative Certification Affirmation

All public school principals, including charter and cyber charter school principals, are subject to the applicable certification requirements of the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements. In keeping with the intent of section 1109, any person who devotes half or more of their time to supervision or administration in a public school, without an identified principal, is serving as the “principal” of the school regardless of the locally titled position (i.e., school director, head teacher, etc.). Such individuals must hold a valid administrative certificate and comply with all applicable Act 45 and PIL requirements. In addition, the public school should properly identify the individual as a principal in PIMS/PERMS regardless of the local title utilized.

The Charter School assures that the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements are met as outlined above.

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Board President
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Chief Administrator
Jason Palaia