



## Board Meeting - February 10, 2026 Agenda

### 1. MEETING OPENING

#### 1.1 Call to Order - Roll Call

The Board Chairperson will call the board meeting to order and the Board Secretary will document attendance.

#### 1.2 Notification of Recording

All Board Meetings for the 21st Century Cyber Charter School are audio recorded for the purposes of creating the Minutes.

#### 1.3 Pledge of Allegiance

The Board of Trustees will recite the Pledge of Allegiance.

#### 1.4 Executive Session Announcement

Executive Session was held on February 4, 2026 and immediately prior to this meeting. Possible topic discussions were litigation, personnel, real estate, confidential legal issues and negotiations.

#### 1.5 CEO and Administrative Reports

##### **Student Ambassador**

Reagan (11th Grade) will provide an update on our recent Lunch Talk Event, where ambassadors gave new students an opportunity to come together and chat/play games.

##### **Student Achievements**

Senior Joshua's paintings were accepted into the Berks County Senior High School Art Show exhibit at Yocum Institute! In addition, Joshua's painting won the Berks Art Alliance award!!!

Joshua won 2 gold keys in the East Central PA Scholastic Art Awards! His other 6 pieces of art also won silver. All 8 pieces of his art will be

on exhibit at Kutztown University starting Feb. 14 and the awards ceremony there is March 1 at 2:00.

Veronica's (9th) mixed media piece was accepted into the Berks County Senior High School Art Show exhibit at Yocum Institute! We are proud of Veronica for having her piece accepted into the show as a 9th grader. They had over 600 pieces of art that were cut down to 80 pieces for the exhibit.

### **21CCCS Podcast #2**

A link to our second podcast featuring Dr. Matthew Flannery - CEO, Dr. Nora Wheeler - Director of Curriculum, Instruction & Assessment, Mrs. Lindsey Reid and Dr. Emily Shank - Content Developers is below:

[21CCCS Podcast #2](#)

### **Adventure Club & Field Trips/Outreach**

On Thursday, January 8th the Adventure Club took 27 students, family, and chaperones to Zone 28 for a day filled with bowling, laser tag, arcade games, and pizza. Our students got to meet in person and make connections with their classmates as they escaped the winter weather together and got 2026 started off on the right foot!

An in-person work session was held in Philadelphia at the Dwight Evans Library on January 14, prior to the end of the quarter, to support students in grades 7-12 across all subject areas. Students had the opportunity to work closely with teachers for academic support, meet with the school nurse for health screenings, and build helpful computer skills. Students and guardians shared positive feedback, noting how helpful the session was, and both students and families expressed interest in having similar opportunities offered again in the future.

### **Special Education Count as of January 21, 2026**

<b>GRADE</b>	<b>ACTIVE TOTAL STUDENTS</b>	<b>IEP</b>	<b>GIEP</b>	<b>504</b>	<b>ACTIVE TOTAL IEP, GIEP 504</b>
6	33	8	0	0	8
7	48	7	2	4	13

8	80	20	1	8	29
9	205	61	2	18	82
10	154	42	0	11	53
11	193	48	1	13	62
12	204	42	3	17	62
<b>Total</b>	917	228	9	71	309
<b>Percentage</b>		25%	1%	8%	34%

### 1.6 Public Comment

The Board Chairperson will inquire with the Board Secretary as to whether or not anyone has requested to make public comment at today's meeting.

#### **Per Policy 0006 (Meetings):**

##### **Public Participation**

At each public Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment, in accordance with law and Board procedures and policy.

#### **Per Policy 7003 (Public Participation in Board Meetings):**

##### **Guidelines**

Whenever issues identified by a public participant are subject to remediation under policies and procedures of the Board, they shall be dealt with in accordance with those policies and procedures and the organizational structure of the Charter School.

The Board requires that public participants be:

1. Residents or taxpayers of Commonwealth of Pennsylvania.
2. Any representative of a firm eligible to bid on materials or services solicited by the Board.
3. Any Charter School employee, student or student's parent/guardian.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation if applicable.

Each statement made by a participant shall be limited to 3 minutes

duration.

All statements shall be directed to the presiding officer; no participant may address or question Trustees individually.

The presiding officer may:

1. Interrupt or terminate a public participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or not subject to official action or deliberation by the Board.
2. Request any individual to leave the meeting when that person does not observe reasonable decorum.
3. Request the assistance of law enforcement officers to remove a disorderly person when the person's conduct interferes with the orderly progress of the meeting.
4. Call a recess or adjourn to another time when the lack of public decorum interferes with the orderly conduct of the meeting.

The portion of the meeting during which the public is invited to speak shall be limited to 30 minutes.

Electronic recording devices and cameras, in addition to those used as official recording devices, shall be permitted at public meetings under guidelines established and posted by the Board.

No placards or banners will be permitted within the meeting room.

The meeting agenda and all pertinent public documents shall be available to the public at the meetings.

## 2. APPROVAL OF MINUTES

### 2.1 Minutes of January 13, 2026 Board Meeting

Recommend the Board approve the minutes of the January 13, 2026 Board Meeting.

[Board Meeting - Jan 13 2026 - Minutes - Html](#) 

## 3. CONSENT AGENDA

### 3.1 Review of Consent Agenda Items

Recommend the Board approve the Consent Agenda items.  
The Consent Agenda Items (Listed by Department) Include:

#### **Financial**

3.2 Treasurer's Report & Board Summary Report - December 2025

3.3 Expenditure Report and Void Payment Report - December 2025

## **Human Resources**

### 3.4 Personnel Actions

## **Curriculum**

### 3.5 Agreement - Language Tree Online

### 3.6 Dual Enrollment Agreement - Cedarville University

### 3.7 Subscription - PowerSchool - Curriculum and Instruction - Revised Cost Breakdown

### 3.8 Subscription - PowerSchool - Schoology - Revised Cost Breakdown

## **Special Education**

### 3.9 Renewal - Opening Doors Therapy

### 3.10 Renewal - U.S. Healthcare Services

### 3.11 Renewal - Come Alive

### 3.12 Renewal - Assessment Alternatives

## **Board / School / Family Communication**

### 3.13 Agreement - West Chester University

### 3.14 Adventure Club - Pittsburgh Pirates

### 3.15 Adventure Club - Reading Phillies

### 3.16 Agreement - Good Fellowship Ambulance & EMS Training Institute

### 3.17 Agreement - Shippensburg University - PSSA and Keystone Testing Site

### 3.18 2026-2027 Middle School Course Catalog

### 3.19 2026-2027 High School Course Catalog

### 3.20 2026-2027 Student Parent Handbook

- 3.2 Treasurer's Report and Board Summary Report  
Recommend the Board approve the December 2025  
Treasurer's Report and Board Summary Report as presented.

[December 2025 - Board Summary Report.pdf](#) 

[December 2025 - Treasurer Report.pdf](#) 

- 3.3 Expenditure Report  
Recommend the Board approve the December 2025  
Expenditure Report and Void Payment Report as presented.

[December 2025 - Expenditure Report.pdf](#) 

[December 2025 - Void Payment Report.pdf](#) 

### 3.4 Personnel Actions

Recommend the Board approve the routine personnel actions as presented (pending satisfactory completion of pre-employment paperwork for new hires).

New Hire / Rehire: 0

Transfer / Classification Change: 1

LOA Request: 2

Additional Duties: 0

Supplementals/Stipends: 0

Retire/Resign/Terminations: 2

[February 2026 Personnel Actions.pdf](#) 

### 3.5 Agreement - Language Tree Online

Recommend the Board approve the agreement with Language Tree Online for a total cost of \$4,267.00 for the 2026-2027 SY, a copy of which is attached.

Language Tree Online provides an English Assessment and Curriculum Tool.

This has been reviewed by the CEO, Business Administrator and Director of Student Services. It was previously reviewed by the Solicitor and no changes have been made since that time.

[Language Tree Online.pdf](#) 

### 3.6 Dual Enrollment Agreement - Cedarville University

Recommend the Board approve the dual enrollment agreement with Cedarville University at the cost of \$185 per credit hour through the 2031 SY, a copy of which is attached.

This has been reviewed by the CEO, Business Administrator and Director of Student Services.

[Cedarville University.pdf](#) 

### 3.7 Subscription - PowerSchool - Curriculum and Instruction - Revised Cost Breakdown

Recommend the Board approve the subscription with PowerSchool - Curriculum and Instruction at a cost of

\$1,671.88 for the 2025-2026 SY and \$5,015.62 for the 2026-2027 SY (totaling \$6,687.50 - March 2026 through February 2027), a copy of which is attached. The subscription was approved at the January 2026 Board Meeting and only the breakdown of cost through each school year has changed. PowerSchool provides the curriculum and instruction platform for Schoology.

This has been reviewed by the CEO, Business Administrator and Director of Curriculum, Instruction & Assessment. It was previously reviewed by the Solicitor and no changes have been made since that time.

[PowerSchool - Curriculum and Instruction.pdf](#) 

### 3.8 Subscription - PowerSchool - Schoology - Revised Cost Breakdown

Recommend the Board approve the subscription with PowerSchool - Schoology at a cost of \$1,444.50 for the 2025-2026 SY and \$4,333.50 for the 2026-2027 SY (totaling \$5,778.00 - March 2026 through February 2027), a copy of which is attached. The subscription was approved at the January 2026 Board Meeting and only the breakdown of cost through each school year has changed.

PowerSchool - Schoology is the learning management system that helps teachers organize coursework, share resources, communicate with students and track learning in one central platform.

This has been reviewed by the CEO, Business Administrator and Director of Curriculum, Instruction & Assessment. It was previously reviewed by the Solicitor and no changes have been made since that time.

[PowerSchool - Schoology.pdf](#) 

### 3.9 Renewal - Opening Doors Therapy

Recommend the Board approve the renewal with Opening Doors Therapy at costs compliant with industry standards for the 2026-2027 SY, a copy of which is attached.

Opening Doors Therapy provides related services.

This renewal has been reviewed by the CEO, Business Administrator and Director of Student Services. It was previously reviewed by the Solicitor and no changes have been made since that time.

[Opening Doors Therapy.pdf](#) 

3.10 Renewal - U.S. Healthcare Services

Recommend the Board approve the renewal with U.S. Healthcare Services at costs compliant with industry standards for the 2026-2027 SY, a copy of which is attached. This was reviewed by the CEO, Business Administrator and Director Student Services. It was previously reviewed by the Solicitor and no changes have been made since that time.

[U.S. Healthcare Services.pdf](#) 

3.11 Renewal - Come Alive

Recommend the Board approve the renewal with Come Alive at costs compliant with industry standards for the 2026-2027 and 2027-2028 SYs, a copy of which is attached.

This was reviewed by the CEO, Business Administrator and Director Student Services. It was previously reviewed by the Solicitor and no changes have been made since that time.

[Come Alive.pdf](#) 

3.12 Renewal - Assessment Alternatives

Recommend the Board approve the renewal with Assessment Alternatives at costs compliant with industry standards for the 2026-2027 SY, a copy of which is attached.

This was reviewed by the CEO, Business Administrator and Director Student Services. It was previously reviewed by the Solicitor and no changes have been made since that time.

[Assessment Alternatives.pdf](#) 

3.13 Agreement - West Chester University

Recommend the Board approve the agreement with West Chester University for a total cost of \$3,141.07 for the 2025-2026 SY, a copy of which is attached.

West Chester University provides a graduation venue for our West Chester location.

This has been reviewed by the CEO, Business Administrator and Assistant Principal. It has previously been reviewed by the Solicitor and no changes have been made since that time.

[West Chester University.pdf](#) 

3.14 Adventure Club - Pittsburgh Pirates

Recommend the Board approve Adventure Club's trip to see the Pittsburgh Pirates. Cost per person will be \$26.00, providing a \$5.00 concession voucher. 21CCCS will pay \$11.00 per students/adults and they will then pay the remaining fee of \$15.00 each. Permission slips will be required and 21CCCS staff will chaperone. Actual cost will be determined by the final count of attendees. Travel for overnight chaperones will also be needed.

3.15 Adventure Club - Reading Phillies

Recommend the Board approve Adventure Club's trip to see the Reading Phillies. Cost per person will be \$41.00, with food and soft drinks included. 21CCCS will pay \$26.00 per students/adults and they will then pay the remaining fee of \$15.00 each. Permission slips will be required and 21CCCS staff will chaperone. Actual cost will be determined by the final count of attendees.

3.16 Agreement - Good Fellowship Ambulance & EMS Training Institute

Recommend the Board approve the agreement with Good Fellowship Ambulance & EMS Training Institute for a total cost of \$568.75 for the 2025-2026 SY, a copy of which is attached.

Good Fellowship Ambulance & EMS Training Institute provides ambulance coverage for graduation.

The CEO, Business Administrator and Director Student Services have reviewed this agreement.

[Good Fellowship Ambulance.pdf](#) 

3.17 Agreement - Shippensburg University - PSSA and Keystone Testing Site

Recommend the Board approve the agreement with Shippensburg University for the 2025-2026 SY at a cost of \$8,000.00, a copy of which is attached.

Shippensburg University will provide a PSSA and Keystone Testing Site.

This has been reviewed by the CEO, Business Administrator and Director of Student Services.

- 3.18 2026-2027 Middle School Course Catalog  
Recommend the Board approve the 2026-2027 Middle School Course Catalog, a copy of which is attached.

**General Changes:**

Added the section “Student Attendance & Accountability” on page 6.

Added the section “Due Dates & Grading Information” on page 7.

Clarification was added to say that Science courses do not have an Intermediate Pathway.

The STEELS section was removed, as it outlined the process of aligning to the new standards, which has already occurred.

Middle School Seminar has been rewritten and is no longer a required course for new students.

**Course Names Changed:**

Middle School Seminar > Level Up! Skills for Real Life

Study Skills I > Online Learning Toolkit

MS Family & Consumer Science I > Life Ready: Skills for Everyday Living

Art I > Art I, Art Explorers: Materials & Imagination

Art II > Art II, Art Quest: Around the World in a Sketchbook

Art III > Art III, Pixel to Paper: Art in the Modern World

Music I > Exploring Music I: Create the Beat

Music II > Exploring Music II: Design the Sound

Music III > Exploring Music III: Connect the Keys

Digital Literacy and Citizenship > Code HS - Digital Citizenship

**Courses Removed:**

MS Family & Consumer Science II

Study Skills II

Apple Everyone Can Code Puzzles

**New Courses:**

Code HS - Intro to Programming with Karel the Dog

**Updated Course Descriptions:**

Math 6

Science 6

My Journey 6

Math 7

Science 7

My Journey 7

Math 8

Science 8

My Journey 8

Life Ready: Skills for Everyday Living

Code HS - Digital Citizenship

[2026-2027 Middle School Course Catalog.pdf](#) 

### 3.19 2026-2027 High School Course Catalog

Recommend the Board approve the 2026-2027 High School Course Catalog, a copy of which is attached.

#### **General Changes:**

- Starting with the Class of 2029, Personal Finance will be a required course. It now qualifies as an elective credit and has been moved out of the Mathematics section.
- We removed the section “Notification for Sports Team Eligibility” since this information is already covered in the Student & Parent Handbook.
- Added the section “Student Attendance & Accountability” on page 6.
- Added the section “Due Dates & Grading Information” on page 13.
- Added the section “Rolling Enrollment Transfer” on page 21.
- Verbiage regarding transfer credits for home-schooled students was adjusted to match the Student & Parent Handbook.
- The STEELS section was removed, as it outlined the process of aligning to the new standards, which has already occurred.
- The three courses previously categorized as Health & PE electives have been moved to general electives, as they cannot count towards Health & PE credit requirements.
- Course progressions were updated for clarity.

#### **Course Names Changed:**

Fundamentals of English I > Fundamentals of Reading

Comprehension and Composition

Fundamentals of English II > Fundamentals of Text Analysis and Composition

High School Seminar > The Professional's Toolkit

Study Skills > Unlock Your Learning Potential

**Courses Removed:**

Journalism

Fundamentals of Science

Elements of Drama & Theater

Introduction to Filmmaking

German II

Mandarin Chinese II

Introduction to Songwriting

Computing Ideas

Music Fundamentals & Keyboarding

**New Courses:**

Literature of Comics and Graphic Novels

Fundamentals of Physical and Earth Science

Fundamentals of Life Sciences

Video Game Design

Piano Lab

**Updated Course Descriptions:**

American Literature

Keystone Algebra I

Introduction to Accounting

World Religions

Career and College Readiness

Introduction to Digital Drawing

Introduction to Photography

Business Law

Business Marketing

The Professional's Toolkit

Unlock Your Learning Potential

Personal Finance

Fashion & Textiles

Work Study I-IV

Spanish I-III

[2026-2027 High School Course Catalog.pdf](#) 

### 3.20 2026-2027 Student Parent Handbook

Recommend the Board approve the 2026-2027 Student Parent Handbook, a copy of which is attached.

#### **Summary of Changes:**

Staff pictures and the school years were updated throughout the Handbook.

#### **New Sections:**

- 2.4 Artificial Intelligence
- 3.7 Due Dates
- 3.8 Weekly Submission Requirement per Act 47 of 2025
- 3.23 Career and Technical Education

#### **Updated Sections:**

- 1.12 Clearance Policy for Volunteers — A piece of this section was removed, as it referenced information about certifications obtained in 2015 and 2016, and this is no longer relevant in the coming school year.
- 2.1 Student Rights and Responsibilities — A line has been added to say, “Exercise proper care of 21CCCS facilities, equipment, and supplies. Students are responsible for their conduct and any visible or audible activity while on camera or using their microphone.”
- 2.2 Act 55: Camera Checks — A line has been added to say, “The student's computer be temporarily disabled pending communication with the school.”
- 2.3 Academic Integrity — Language was added to state that, “[students] are expected to complete and produce works of their own individual effort and in accordance with the directions provided by the teacher as they relate to any permitted use of artificial intelligence.”
- 2.15 Due Process — The definition of expulsions was updated.
- 2.16 Parent/Guardian Concern/Complaint Reporting Procedure — Academic Advisors were removed from the official levels of complaint reporting. All instances of “The Director of Curriculum, Instruction, and Assessment” were changed to “The Director of Student Services.”
- 3.4 School Year Structure — This section name was changed from “Course Schedule and Deadlines” as to not be confused

with the content in newly added sections.

- 3.6 Program Placement & Course Selection — Clarifying language was added to address how mid-year transfer students are scheduled in the most appropriate courses to ensure alignment with their previous school schedule.
- 3.10 Graduation Requirements — Personal Finance is a required elective for the Class of 2029 and beyond. This line was removed, as it is no longer accurate, “Class rank is only calculated for graduating students and only upon request.”
- 3.15 Parent Teacher Conferences — Section rewritten.
- 3.21 Pathways — Language was updated to clarify that students are placed in the appropriate pathway during the course selection process. Also, with some new changes to Science courses, not every class offers every pathway level.
- 3.25 Local College/University Enrollment (Dual Enrollment) — Language was updated to clarify that students must obtain approval from the High School Principal **three weeks** prior to registering for the college course.
- 3.36 Exemption from Instruction — Updated wording to include, “sincerely held religious and/or moral beliefs.”
- 4.1 Communication — Language was added to say individuals may receive text messages if they have their phone number added in Infinite Campus. This comes with our adoption of ParentSquare.
- 4.2 School Issued Equipment — Tech Insurance rates were raised and the coverage structure was updated.
- 4.8 Unpaid Bills — Section rewritten.
- 5.2 Accounts Payable Direct Deposit Agreement Form — Language was clarified to say, “If an incorrect payment amount is deposited due to an error, 21st Century Cyber Charter School is authorized to make the necessary adjustment.”
- 5.5 Annual Registration and Required Acknowledgements — This used to be a form and is now a process.

[2026-2027 Student Parent Handbook.pdf](#) 

## 4. NEW BUSINESS

### 4.1 Personal Finance Course Requirement for 10th Grade Students

Recommend the Board approve the addition of a required Personal Finance Course for all 10th Grade Students beginning with the 2026-2026 SY due to changes in the PA Chapter 4 of the School Code

Pennsylvania updated Chapter 4 of the School Code to require all high school students to take and pass a Personal Finance course beginning in the 2026–2027 school year. To meet this requirement, we propose adding a required half-credit Personal Finance course to our graduation requirements. Starting next year, all 10th-grade students will be scheduled to take Personal Finance.

## 5. POLICIES AND ADMINISTRATIVE REGULATIONS

### 5.1 Revised Administrative Regulations

The below administrative regulations have been revised and/or created. No action as needed as this is for informational purposes only. A copy of the administrative regulations are attached.

Deleted Language - ~~Red Strikethrough~~

Added Language - Highlighted in Yellow

Administrative Regulation #	Administrative Regulation Title	Description
0006-AR-1	Publish, Post and Notify - Board Meetings / Agendas	Revised
2018.1-AR-1	Weapons Notifications to Appropriate Population of School Community	New
6001-AR-1	Records Retention Schedule	Revised
6001-AR-2	Records Disposal Request Form	New

6001-AR-3      Records Destruction Log      New

[0006-AR-1 REVISED.pdf](#) 

[2018.1-AR-1 NEW.pdf](#) 

[6001-AR-1 REVISED.pdf](#) 

[6001-AR-2 NEW.pdf](#) 

[6001-AR-3 NEW.pdf](#) 

### 5.2 New Policies for First Reading

Recommend the Board review, in First Reading, the below listed policies. A copy of the recommended policies are attached.

Deleted Language - **Red Strikethrough**

Added Language - Highlighted in Yellow

<b>Policy #</b>	<b>Policy Name</b>	<b>Description</b>
0006	Meetings	Revised
4010	Purchases Subject to Bid / Quotation	Revised
4011	Purchases Budgeted	Revised
6005.1	Emergency Preparedness and Response	Revised
7003	Public Comment in Board Meetings	Revised

[0006 REVISED.pdf](#) 

[4010 REVISED.pdf](#) 

[4011 REVISED.pdf](#) 

[6005.1 REVISED.pdf](#) 

[7003 REVISED.pdf](#) 

### 5.3 Revised Policies for Approval

Recommend the Board approve the new policy as presented.

This was First Reading at the January Board Meeting.

A copy of the recommended policies are attached.

Deleted Language - **Red Strikethrough**

Added Language - Highlighted in Yellow

<b>Policy #</b>	<b>Policy Name</b>	<b>Description</b>
6012	Charter School Social Media	Revised

[6012 REVISED.pdf](#) 

## 6. BOARD MEMBER COMMENT

## 7. MEETING SCHEDULE

The schedule below reflects the Board Meetings for the 2025-2026 SY.

Board meetings are held virtually and are accessible by the public via a link on our website. They are held on the 2nd Tuesday of each month, August through May.

There are no board meetings in June and July.

For Board Members, separate calendar invites have been sent for the Executive Sessions and the Board Meetings.

Executive Sessions are held at 4:00 p.m. and Board Meetings are held at 4:30 p.m. on the following dates:

**Board Meetings**

August 12, 2025

September 9, 2025

October 14, 2025

November 11, 2025

December 9, 2025

January 13, 2026

February 10, 2026

March 10, 2026

April 14, 2026

May 12, 2026

**8. ADJOURNMENT**

Recommend the Board adjourn the Board Meeting.