## 1. Meeting Opening

### Subject  1.1 Call to Order - Roll Call
Meeting  May 10, 2022 - Board Meeting
Category  1. Meeting Opening
Type  Procedural
The Board Chairperson will call the board meeting to order, the Board Secretary will document attendance.

### Subject  1.2 Notification of Recording
Meeting  May 10, 2022 - Board Meeting
Category  1. Meeting Opening
Type  Procedural
All board meetings for the 21st Century Cyber Charter School are audio recorded for the purpose of creating the Minutes.

### Subject  1.3 Pledge of Allegiance
Meeting  May 10, 2022 - Board Meeting
Category  1. Meeting Opening
Type  Procedural
The Pledge of Allegiance has been temporarily suspended due to the Board Meeting being virtual.

### Subject  1.4 Executive Session Announcements
Meeting  May 10, 2022 - Board Meeting
Category  1. Meeting Opening
Type  Information
An Executive Session was held prior to the start of this Board Meeting. Possible topic discussions were litigation, personnel, real estate, confidential legal issues and negotiations.
Dr. Monica Frank
We would like to congratulate our High School Principal, Dr. Monica Frank, for completing her doctorate and defending her dissertation.

2022-2023 Proposed General Fund Final Budget
Loree Marchese, our Business Administrator, will present the 2022-2023 General Fund Final Budget, which was originally presented at the April Board Meeting. The 2022-2023 General Fund Budget is included in the Consent Agenda for review and approval. A copy of the presentation is attached.

ATSI Plan
Although we are currently in year 3 of our ATSI Plan, PDE has made no new classifications or re-designations for schools, and required schools to extend their current plans for one more year. This year’s plan has been developed within our School’s leadership team, and shared out with 15 members of the School’s ATSI Plan Steering committee which is made up of School administration, Board members, teachers, Counselors, Parents, Business Representative and Students. The plan addresses the following four priority challenges:

- Graduation Rate
- Engagement
- Mathematics/Algebra Achievement
- Multi-Tier System of Supports (MTSS)

The plan is required to be submitted to PDE for approval no later than June 30, 2022 and is on our Consent Agenda for Board review and approval.

Policies and Administrative Regulations
An audit of all 21CCCS Policies and Administrative Regulations has been completed to ensure the title of Human Resources Manager has been changed to Director of Human Resources.

Educational Journey Survey
The Educational Journey Survey was sent out seeking students' and parents' participation to understand their educational perspectives and learn about their decision to join the 21st Century community. As an incentive, anyone who participated in the survey was entered into a drawing, and one parent and one student had a chance to win Alexa Echo Dot. Sharon was our parent winner (senior student) and Anna (freshman) was our student winner.

Student Recognition
Christopher, a senior, completed his Eagle Scout project at McConnell Mill State Park by building multiple stone-filled steps along the Alpha Point Trail. The steps made a significant improvement over what was there as the hill's steepness led to potential falls and injury to hikers.
Arielle, a senior, received The Platt Evans Scholarship which is a full tuition and housing college scholarship for golf caddies attending Penn State University. Arielle has demonstrated a strong caddie record, excellent academics and outstanding character.

Madison, a senior, will be attending the University of Pittsburgh Honors College and was awarded the Chancellor’s Scholarship, which is one of the University’s most prestigious awards, a full ride merit scholarship.
Nolan, a senior, will be attending Bloomsburg University where he received the Board of Governor's Science and Technology Scholarship. This prestigious award will cover the cost of undergraduate tuition for all four years where Nolan will earn his Bachelor of Science in Nursing. His future plan is to further his education to become a Nurse Anesthetist.

Student Achievement Ceremony
Award Certificates will be sent to each student that was featured in this school year's board agendas in recognition of their dedication and efforts in addition to their academic success with 21CCCS.

Social Awareness and School Engagement (SASE)
In April, MS and HS SASE coordinators conducted a Cultural Celebrations of Spring Celebration where students learned about different holidays celebrated amongst different cultures during the Spring months. In middle school, students began hosting daily announcements 3x/week, and there was an Earth Day event on 4/22.

Adventure Club: Phillies Game
In April, the Adventure Club hosted a trip to a Philadelphia Phillies game.
Community Outreach: Library Outreach
In April, students were invited to attend a school outreach event at 8 different libraries. Teachers and staff challenged students with activities such as scavenger hunts and Reading Without Walls while also working with students on their coursework.

Department Trip: Social Studies
The social studies department held a field trip to the Museum of the American Revolution in April.

Department Event: ELA Reading Without Walls Challenge
Over the course of five in-person and virtual events in April, the English department held a Reading Without Walls Challenge. These challenges focused on promoting diversity and inclusivity through reading.

READING WITHOUT WALLS
Join the English Dept. in promoting diversity & inclusivity through reading!

How to participate:
1. Read a book about:
   a. a character who doesn’t look like you or live like you.
   b. a topic you don’t know much about.
   c. a format you don’t normally read (graphic novel, audiobook, poetry, etc.)
2. Complete and submit the template about your book and its importance.

Kickoff Event: Monday, April 4th at 11:30 am in the Auditorium VO
**Department Trip: Science**
On April 5, many students joined science teachers in both offices to celebrate Science Day. Students explored the science of energy through several hands-on activities including paper roller coasters, paper circuits, and solar ovens. Along with science activities, many students attended an in-person work session at the offices immediately after.

**School Event: Earth Day**
On April 21, students attended in-person work sessions in both offices. Students learned about and completed activities to celebrate Earth Day as well as had an opportunity to focus on school work with some of their teachers.

**Special Education Count as of April 22, 2022**

**Students with IEP/GIEP/504 Service Agreements:**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Total Students</th>
<th>IEP</th>
<th>GIEP</th>
<th>504</th>
<th>Total IEP, GIEP, 504</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>101</td>
<td>19</td>
<td>0</td>
<td>0</td>
<td>19</td>
</tr>
<tr>
<td>7</td>
<td>182</td>
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<td>8</td>
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<td>9</td>
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<td>79</td>
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<td>10</td>
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<td>109</td>
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<tr>
<td>11</td>
<td>315</td>
<td>63</td>
<td>8</td>
<td>28</td>
<td>99</td>
</tr>
<tr>
<td>12</td>
<td>211</td>
<td>36</td>
<td>2</td>
<td>20</td>
<td>58</td>
</tr>
<tr>
<td>Total</td>
<td>1,692</td>
<td>299</td>
<td>31</td>
<td>118</td>
<td>448</td>
</tr>
</tbody>
</table>

**Students Receiving Related Services:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speech and Language</td>
<td>32</td>
</tr>
<tr>
<td>Group Social Skills Class with Counselor</td>
<td>78</td>
</tr>
</tbody>
</table>
2. Approval of Minutes

**Subject**  
2.1 April 12, 2022 Minutes

**Meeting**  
May 10, 2022 - Board Meeting

**Category**  
2. Approval of Minutes

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*Related Services do not include newly enrolled students.*
### 3. Consent Agenda

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.1 Review of Consent Agenda Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>May 10, 2022 - Board Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>3. Consent Agenda</td>
</tr>
<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
</tbody>
</table>

**Recommended Action** Recommend the Board approve the Consent Agenda items.

The Consent Agenda Items (Listed by Department) Include:

#### Financial
3.2 Treasurer's Report & Board Summary Report - March 2022  
3.3 Expenditure Report - March 2022  
3.4 Renewal Proposal - Assetworks  
3.5 Renewal Agreement - Conrad Siegel

#### Human Resources
3.6 Personnel Actions  
3.7 Summer Seasonal Part-Time Help  
3.8 2022-2023 SY Benefits  
3.9 Employee Handbooks 2022-2023 SY  
3.10 Renewal Subscription - Vector Solutions dba Scenario Learning  
3.11 Renewal Agreement - National School Applications Network (PA REAP)

#### Marketing
3.12 Renewal Contract - Arkadas Group  
3.13 Renewal Agreement - Niche.com  
3.14 Renewal Contract - Webimax  
3.15 Renewal Subscription - Yext

#### Special Education
3.16 Contract - Berks County Intermediate Unit - Related Services  
3.17 Contract - Carbon Lehigh Intermediate Unit #21  
3.18 Renewal Contract - Delta-T  
3.19 Renewal Agreement - Sweet, Stevens, Katz & Williams LLP  
3.20 Renewal Contract - Therapy Source  
3.21 Renewal Contract - U.S. Healthcare Services

#### Curriculum / ISD
3.22 Renewal Subscription - Edmentum  
3.23 Subscription - Formative  
3.24 Renewal Quote - IXL Learning  
3.25 Renewal Agreement - Maxim Healthcare  
3.26 Renewal Subscription - McGraw Hill ALEKS  
3.27 Renewal Subscription - Read Speaker
Facilities - West Chester
3.28 Renewal Contract - Baxter Landscaping - Remainder of 2021-2022 SY
3.31 Renewal Agreement - A.J. Blosenski Trash & Recycling Service
3.32 Renewal Contract - Brandywine Maintenance
3.33 Renewal Agreement - Cooper Mechanical Services
3.34 Renewal Agreement - Ehrlich
3.35 Renewal Agreement - Keystone Fire and Security

Facilities - Murrysville
3.36 Renewal Agreement - Climatech
3.37 Renewal Contract - ServiceMaster

Board / School / Family Communication
3.38 Revised 2022-2023 School Calendar
3.39 ATSI Plan
3.40 Renewal Subscription - Bent Creek Services
3.41 Renewal Quote - Diligent Corporation
3.42 Policies

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.2 Treasurer's Report and Board Summary Report - March 2022
Meeting May 10, 2022 - Board Meeting
Category 3. Consent Agenda
Type Action (Consent)
Recommended Action Recommend the Board approve the March 2022 Treasurer's Report and Board Summary Report as presented.

File Attachments
Treasurer's Report - March 2022.pdf (63 KB)
Board Summary Report - March 2022.pdf (20 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.3 Expenditure Report - March 2022
Meeting May 10, 2022 - Board Meeting
Category 3. Consent Agenda
Type Action (Consent)
Recommended Action Recommend the Board approve the March 2022 Expenditure Report from Fulton Bank, as presented.
These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

**Subject** 3.4 Renewal Proposal - Assetworks

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal proposal from Assetworks for our annual fixed asset inventory process at a cost of $3,850, a copy of which is attached.

The proposal was previously reviewed by our solicitor and no changes have been made for the renewal.

**Subject** 3.5 Renewal Agreement - Conrad Seigel

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal agreement with Conrad Seigel to provide actuarial GASB 75 valuation and related services for a total cost of $3,675 for the 2022-2023 SY, a copy of which is attached.

The agreement was previously reviewed by our solicitor and no changes have been made for the renewal.

**Subject** 3.6 Personnel Actions

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the routine terminations/resignations/retirements, nominations, and changes in status of 21CCCS staff as presented (pending satisfactory completion of pre-employment paperwork for new hires.)

New Hires/Re-Hires (1)

Transfers/Classification Changes (0)
Leaves of Absence Requests (1)
Additional Duties (0)
Supplementals/Stipends (10)
Retirements/Resignations/Terminations (2)

File Attachments
Board Personnel Actions May 2022 REV 04.28.2022.pdf (29 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.7 Summer Seasonal Part-Time Help

Meeting May 10, 2022 - Board Meeting
Category 3. Consent Agenda
Type Action (Consent)
Recommended Action Recommend the Board approve the hire of Summer/Seasonal part time help for Summer 2022.

Each summer, additional help is needed in the Warehouse to support the receiving, cleaning and re-inventory of the increased volume of returned school assets, as well as process them for shipping out to students who are enrolled for the 2022-2023 school year. For the summer of 2022, the anticipated need for support is up to 636 hours which will be spread through the weeks between June 6-August 18.

The work to be performed includes, but may not be limited to, unpacking shipments of returned assets, sorting, cleaning and prepping school assets for re-deployment. Student supplies/kits will be prepared as needed to support coursework in certain classes. In late July and August, student assets will be shipped out to students who have confirmed their enrollment/re-enrollment for the 2022-2023 school year.

Since 2014, the hourly rate has remained at $10/hour. It is proposed that the rate be increased to $15/hour to be competitive with other organizations in the area that also offering that same rate. The anticipated maximum wage expense at this new rate would be $9,540.

It is proposed to recruit from 21CCCS students who can commute to the West Chester campus as well as external candidates (if needed.)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.8 2022-2023 SY Benefits

Meeting May 10, 2022 - Board Meeting
Category 3. Consent Agenda
Type Action (Consent)
Recommended Action Recommend the Board approve the proposed renewal rates for the 2022-2023 SY employee benefit plans.

The benefit plan renewal highlights for the 2022-2023 SY are summarized below:

- Medical/Rx will renew with existing carrier, Cigna, with no plan design change. The final 1-year renewal rate was negotiated down from 8.8% to 3%, representing an annual premium increase of $45,493, based on current enrollment.

- Vision (Vision Benefits of America) continues into year 2 of a 2-year zero rate increase.
- Dental (United Concordia) will renew with no plan design changes, at a 0% increase for the 2022-2023 SY, with a 1-year rate guarantee.

- Ancillary insurance renewals continue into year 2 of a 2-year zero rate increase (Group Term Life with an additional rider for Accidental Death & Dismemberment, Short/Long Term Disability income protection plans.)

The plan year runs July 1, 2022 through June 30, 2023.

Greg Grimm from our insurance broker, Exude, will be attendance at the May 10, 2022, Board meeting to answer any questions.

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.9 Employee Handbook 2022-2023 SY - Non Union
Meeting May 10, 2022 - Board Meeting
Category 3. Consent Agenda
Type Action (Consent)
Recommended Action Recommend the Board approve the draft of the Employee Handbook for the 2022-2023 SY, for non-union, support staff positions.

Draft of the proposed changes to existing handbook language is attached, for the 2022-2023 school year.

Subject 3.10 Renewal Subscription - Vector Solutions dba Scenario Learning
Meeting May 10, 2022 - Board Meeting
Category 3. Consent Agenda
Type Action (Consent)
Recommended Action Recommend the Board approve the renewal subscription with Vector Solutions dba Scenario Learning at a cost of $1,342.19 for the 2022-2023 SY, a copy of which is attached.

Vector Solutions provides Safe Schools Training.

The subscription was previously reviewed by our solicitor and no changes have been made for the renewal.
These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

**Subject**  
3.11 Renewal Agreement - National School Applications Network (PA REAP)

**Meeting**  
May 10, 2022 - Board Meeting

**Category**  
3. Consent Agenda

**Type**  
Action (Consent)

**Recommended Action**  
Recommend the Board approve the renewal agreement with National School Applications Network (PA REAP) for a total cost of $899 for the 2022-2023 SY, a copy of which is attached.

The agreement has been reviewed by our CEO and Business Administrator.

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These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

**Subject**  
3.12 Renewal Contract - Arkadas Group

**Meeting**  
May 10, 2022 - Board Meeting

**Category**  
3. Consent Agenda

**Type**  
Action (Consent)

**Recommended Action**  
Recommend the Board approve the renewal contract between 21st Century Cyber Charter School and Arkadas Group at a cost of $575,700 for the 2022-2023 SY, a copy of which is attached.

Arkadas Group provides a marketing campaign for 21CCCS.

The contract was previously reviewed by our solicitor and no changes have been made for the renewal.

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These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

**Subject**  
3.13 Renewal Agreement - Niche.com

**Meeting**  
May 10, 2022 - Board Meeting

**Category**  
3. Consent Agenda

**Type**  
Action (Consent)

**Recommended Action**  
Recommend the Board approve the renewal agreement with Niche.com at a cost of $24,990 for the 2022-2023 SY, a copy of which is attached.

Niche provides a digital marketing campaign to increase brand awareness, build leadership and drive traffic to 21CCCS.org through Niche.com, Google and Facebook.

The agreement was previously reviewed by our solicitor and no changes have been made for the renewal.
These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.14 Renewal Contract - Webimax

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal contract with Webimax at a cost of $34,500 for the 2022-2023 SY, a copy of which is attached.

Webimax is a Google based digital marketing campaign to increase brand awareness, rank on Google’s first page and drive traffic to 21CCCS.org. It generates qualified leads to recruit prospective families by using data-drive strategies throughout PA.

The contract was previously reviewed by our solicitor and no changes have been made for the renewal.

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.15 Renewal Subscription - Yext

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal subscription with Yext at a cost of $898 for the 2022-2023 SY, a copy of which is attached.

Yext provides local SEO, listing management and over 90 directory platforms including but not limited to Apple, Apple Maps, Bing, Google Maps, Yahoo, Uber, Yellow Pages, White Pages, Yelp and Foursquare.

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.16 Contract - Berks County Intermediate Unit - Related Services
Berks County Intermediate Unit provides related services for special education students.

The contract was previously reviewed by our solicitor and no changes have been made for the renewal.

File Attachments
Berks County IU.pdf (11,406 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.17 Contract - Carbon Lehigh Intermediate Unit #21 - Related Services

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the contract with Carbon Lehigh Intermediate Unit #21 for related services at costs compliant with industry standards for the 2022-2023 SY, a copy of which is attached.

Carbon Lehigh Intermediate Unit #21 provides related services for special education students.

The contract was previously reviewed by our solicitor and no changes have been made for the renewal.

File Attachments
Carbon Lehigh IU #21.pdf (509 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.18 Renewal Contract - Delta-T

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal contract with Delta-T at costs indicated below for the 2022-2023 SY, a copy of which is attached.

Delta-T provides child and family services as listed below:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Evaluation</td>
<td>$1200</td>
</tr>
<tr>
<td>FBA with Standard Evaluation</td>
<td>$450 (w/o $1200)</td>
</tr>
<tr>
<td>Autism with Standard Evaluation</td>
<td>$450 (w/o $1200)</td>
</tr>
<tr>
<td>Service</td>
<td>Fee</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Executive Functioning with Standard Evaluation</td>
<td>$450 (w/o $1200)</td>
</tr>
<tr>
<td>Neuro with Standard Evaluation</td>
<td>$450 (w/o $1200)</td>
</tr>
<tr>
<td>Bilingual Eval-Spanish</td>
<td>$2800</td>
</tr>
<tr>
<td>Record Review</td>
<td>$450</td>
</tr>
<tr>
<td>In Person Meeting</td>
<td>$200</td>
</tr>
</tbody>
</table>

The contract was previously reviewed by our solicitor and no changes have been made for the renewal.

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

### Subject 3.19 Renewal Agreement - Sweet, Stevens, Katz & Williams LLP

**Meeting**
May 10, 2022 - Board Meeting

**Category**
3. Consent Agenda

**Type**
Action (Consent)

**Recommended Action**
Recommend the Board approve the renewal Agreement with Sweet, Stevens, Katz & Williams LLP as special education pool counsel at a cost of $7,500 for the 2022-2023 SY, a copy of which is attached.

The Agreement continues to provide for telephone and email advice including participation in a pool email arrangement and access to their Special Education Resource Room, a searchable database of past pool opinions, forms, visual aids, and other useful documents.

The agreement has been reviewed by our CEO and Business Administrator.

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

### Subject 3.20 Renewal Contract - Therapy Source

**Meeting**
May 10, 2022 - Board Meeting

**Category**
3. Consent Agenda

**Type**
Action (Consent)

**Recommended Action**
Recommend the Board approve the renewal contract with Therapy Source at costs indicated below for the 2022-2023 SY, a copy of which is attached.

Therapy Source provides child and family services as listed below:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speech/Occupational/Physical Therapy (In-Person &amp; Online)</td>
<td>$82 per hour</td>
</tr>
</tbody>
</table>
The contract has been reviewed by our CEO and Business Administrator.

File Attachments
Therapy Source.pdf (23,586 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

**Subject**  
3.21 Renewal Contract - U.S. Healthcare Services

Meeting  
May 10, 2022 - Board Meeting

Category  
3. Consent Agenda

Type  
Action (Consent)

Recommended Action  
Recommend the Board approve the renewal contract with U.S. Healthcare Services at costs indicated below for the 2022-2023 SY, a copy of which is attached.

U.S. Healthcare Services provides child and family services as listed below:

<table>
<thead>
<tr>
<th>Service</th>
<th>Therapy Evaluations/Re-Evaluations</th>
<th>Travel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Work and Counseling Services (In-Person &amp; Online)</td>
<td>$82 per hour for direct and indirect time, plus travel time</td>
<td></td>
</tr>
<tr>
<td>Coping Skills and Social Skills Group (Online)</td>
<td>$118 per hour with 30 minutes of Prep/Planning per group</td>
<td></td>
</tr>
<tr>
<td>Board Certified Behavior Analyst (BCBA) (In-Person &amp; Online)</td>
<td>$95 per hour</td>
<td></td>
</tr>
<tr>
<td>Behavior Specialist Consultant (BSC)</td>
<td>$78 per hour</td>
<td></td>
</tr>
<tr>
<td>School Psychology Services (In-Person &amp; Online)</td>
<td>$115 per hour</td>
<td></td>
</tr>
<tr>
<td>Audiology Services (In-Person &amp; Online)</td>
<td>$82 per hour</td>
<td></td>
</tr>
<tr>
<td>Vision, Assistive Technology, and Orientation &amp; Mobility Services (In-Person &amp; Online)</td>
<td>$100 per hour</td>
<td></td>
</tr>
<tr>
<td>Reading Specialist or Reading Program (Wilson, Barton, Orton Gillingham) Services (In-Person &amp; Online)</td>
<td>$75 per hour</td>
<td></td>
</tr>
<tr>
<td>Executive Functioning Tutoring Services (In-Person &amp; Online)</td>
<td>$65 per hour (Certified/SpecEd Teacher)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$80 per hour (Social Worker)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$100 per hour (Masters in School Psychology)</td>
<td></td>
</tr>
<tr>
<td>Tutoring Services - Certified Teacher (In-Person &amp; Online)</td>
<td>$50 per hour</td>
<td></td>
</tr>
<tr>
<td>Personal Care/Instructional Assistant Services (In-Person &amp; Online)</td>
<td>$30 per hour</td>
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</tr>
</tbody>
</table>

https://go.boarddocs.com/pa/21cccs/Board.nsf/vpublic?open#
<table>
<thead>
<tr>
<th>Service</th>
<th>Rate</th>
<th>IRS Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Occupational Therapy</td>
<td>$100 per hour</td>
<td></td>
</tr>
<tr>
<td>Physical Therapy</td>
<td>$100 per hour</td>
<td></td>
</tr>
<tr>
<td>Psychologist</td>
<td>$115 per hour</td>
<td></td>
</tr>
<tr>
<td>Counseling</td>
<td>$95 per hour</td>
<td></td>
</tr>
<tr>
<td>Behavioral Support</td>
<td>$95 per hour</td>
<td></td>
</tr>
<tr>
<td>Tutoring</td>
<td>$75 per hour</td>
<td></td>
</tr>
<tr>
<td>Speech Therapy</td>
<td>$100 per hour</td>
<td></td>
</tr>
<tr>
<td>Personal Care Assistant</td>
<td>$48 per hour</td>
<td></td>
</tr>
</tbody>
</table>

The contract was previously reviewed by our solicitor and no changes have been made for the renewal.

File Attachments
US Healthcare.pdf (1,283 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.22 Renewal Subscription - Edmentum

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal subscription with Edmentum for a total cost of $43,500 for the 2022-2023 SY, a copy of which is attached.

Edmentum provides diagnostic assessment for our students as well as learning paths for SpecEd and Tier 2 students.

The renewal subscription has been previously used with Study Island and reviewed by our CEO and Business Administrator.

File Attachments
Edmentum.pdf (164 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.23 Subscription - Formative

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the subscription with Formative for a total cost $12,733.00 for the 2022-2023 SY, a copy of which is attached.

Formative allows teachers to create digital formative assessments, tasks, or assignments that are easily accessible from any electronic device.

The subscription’s terms and conditions have been reviewed by our CEO and Business Administrator.

File Attachments
These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.24 Renewal Quote - IXL Learning

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal quote with IXL Learning for a total cost of $30,970.00 for the 2022-2023 SY, a copy of which is attached.

IXL Learning provides site licensing for 1,800 students for Math, ELA, Science, Social Studies, Spanish, and the eLearning Library.

The renewal quote has been reviewed by our CEO and Business Administrator.

File Attachments
IXL Learning.pdf (74 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.25 Renewal Agreement - Maxim Healthcare

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal agreement with Maxim Healthcare for costs outlined below for the 2022-2023 SY, a copy of which is attached.

<table>
<thead>
<tr>
<th>Service</th>
<th>Rate Per Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCBA</td>
<td>$90</td>
</tr>
<tr>
<td>BCaBA</td>
<td>$75</td>
</tr>
<tr>
<td>Behavior Tech</td>
<td>$40</td>
</tr>
<tr>
<td>Counselor</td>
<td>$80</td>
</tr>
<tr>
<td>LPN / LVN</td>
<td>$55</td>
</tr>
<tr>
<td>Paraprofessional</td>
<td>$37</td>
</tr>
<tr>
<td>PT / OT</td>
<td>$75</td>
</tr>
<tr>
<td>RN</td>
<td>$72</td>
</tr>
<tr>
<td>School Psychologist</td>
<td>$100</td>
</tr>
<tr>
<td>SLP</td>
<td>$80</td>
</tr>
<tr>
<td>SLP - CFY</td>
<td>$70</td>
</tr>
<tr>
<td>SLPA</td>
<td>$70</td>
</tr>
<tr>
<td>Social Worker</td>
<td>$40</td>
</tr>
<tr>
<td>Special Education Teacher</td>
<td>$75</td>
</tr>
</tbody>
</table>

The renewal agreement has been reviewed by our CEO and Business Administrator.
These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.26 Renewal Subscription - McGraw Hill ALEKS
Meeting May 10, 2022 - Board Meeting
Category 3. Consent Agenda
Type Action (Consent)
Recommended Action Recommend the Board approve the renewal subscription with McGraw Hill ALEKS for a total cost of $12,500 for the 2022-2023 SY, a copy of which is attached.

McGraw Hill ALEKS provides software to be used for math screening to help learn where students are mathematically entering high school. The renewal subscription has been reviewed internally.

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.27 Renewal Subscription - Read Speaker
Meeting May 10, 2022 - Board Meeting
Category 3. Consent Agenda
Type Action (Consent)
Recommended Action Recommend the Board approve the renewal subscription with Read Speaker at a cost of $3,960.00 for the 2022-2023 SY, a copy of which is attached.

Read Speaker provides text to speech, transcribing screen reading in Moodle and in files uploaded to Moodle. This renewal subscription has been reviewed by our CEO and Business Administrator.

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.28 Renewal Contract - Baxter Landscaping - Remainder of 2021-2022 SY
Meeting May 10, 2022 - Board Meeting
Category 3. Consent Agenda
Brandywine Maintenance provides landscaping services for the West Chester location.

This contract has been reviewed by our CEO and Business Administrator.

File Attachments
Baxter - April to June 2022.pdf (1,930 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.29 Renewal Contract - Baxter Landscaping - 2022-2023 SY
Meeting May 10, 2022 - Board Meeting
Category 3. Consent Agenda
Type Action (Consent)
Recommended Action Recommend the Board approve the renewal contract with Baxter Landscaping for a total cost of $11,757.06 for the 2022-2023 SY (July 1, 2022 through January 1, 2023), a copy of which is attached.

Brandywine Maintenance provides landscaping services for the West Chester location.

This contract has been reviewed by our CEO and Business Administrator.

File Attachments
Baxter - July 2022 to June 2023.pdf (1,365 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.30 Renewal Contract - Baxter Landscaping - Snow Removal - 2022-2023 SY
Meeting May 10, 2022 - Board Meeting
Category 3. Consent Agenda
Type Action (Consent)
Recommended Action Recommend the Board approve the renewal contract with Baxter Landscaping for snow removal for costs outlined below for the 2022-2023 SY, a copy of which is attached.

Brandywine Maintenance provides snow removal services for the West Chester location.
Subject 3.31 Renewal Agreement - A.J. Blosenski Trash & Recycling Service

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal agreement with A.J. Blosenski Trash & Recycling Service for the 2022-2023 SY for a total cost of $4,099.20, a copy of which is attached.

A.J. Blosenski provides trash and recycling pick up for the West Chester location.

This contract has been reviewed by our CEO and Business Administrator.

File Attachments
A.J. Blosenski.pdf (3,632 KB)
Type Action (Consent)

Recommended Action Recommend the Board approve the renewal contract with Brandywine Maintenance for the 2022-2023 SY for a total cost of $6,500 per month, plus supplies, a copy of which is attached.

Brandywine Maintenance provides janitorial services for the West Chester location.

This contract has been reviewed by our CEO and Business Administrator.

File Attachments
Brandywine Maintenance.pdf (168 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.33 Renewal Agreement - Cooper Mechanical Services

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal agreement with Cooper Mechanical Services for the 2022-2023 SY for a total cost of $1,350, a copy of which is attached.

Cooper Mechanical Services provides the annual inspection of the sprinkler system and backflo prevention system in the West Chester location.

This contract has been reviewed by our CEO and Business Administrator.

File Attachments
Cooper - Mechanical.pdf (497 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 3.34 Renewal Agreement - Ehrlich

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal agreement with Ehrlich for the 2022-2023 SY for a total cost of $2,262, a copy of which is attached.

Ehrlich provides pest management for the West Chester location.

This contract has been reviewed by our CEO and Business Administrator.

File Attachments
Ehrlich.pdf (8,876 KB)
These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

**Subject 3.35 Renewal Agreement - Keystone Fire and Security**

Meeting  May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action  Recommend the Board approve the renewal agreement with Keystone Fire and Security for the 2022-2023 SY for a total cost of $239.40, a copy of which is attached.

Keystone Fire and Security provides the annual inspection of the fire extinguishers in the West Chester location.

This contract has been reviewed by our CEO and Business Administrator.

File Attachments
Keystone Fire and Security.pdf (2,472 KB)

**Subject 3.36 Renewal Agreement - Climatech**

Meeting  May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action  Recommend the Board approve the renewal agreement with Climatech for the 2022-2023 SY for a total cost of $17,952, a copy of which is attached.

Climatech provides HVAC maintenance for the Murrysville location.

This contract has been reviewed by our CEO and Business Administrator.

File Attachments
Climatech.pdf (810 KB)

**Subject 3.37 Renewal Contract - ServiceMaster**

Meeting  May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action  Recommend the Board approve the renewal contract with ServiceMaster for the 2022-2023 SY for a total cost of $17,952, a copy of which is attached.

ServiceMaster provides janitorial services for the Murrysville location.

This contract has been reviewed by our CEO and Business Administrator.
Bent Creek Services provides 21CCCS with a service that meets our specific needs. It will be a continuation of the policy and administrative regulations program originally from PSBA.

<table>
<thead>
<tr>
<th>Bent Creek Description of Services</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy Maintenance Based on $1,250 + $1 per student based on $7,503.00 (breakdown below) for the 2022-2023 SY</td>
<td>$3,753.00</td>
</tr>
</tbody>
</table>

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

**Subject** 3.38 Revised 2022-2023 School Calendar

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the revised 2022-2023 School Calendar, a copy of which is attached.

**Subject** 3.39 ATSI Plan

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the ATSI Plan for the 2022-2023 SY, a copy of which is attached. A copy of the Board Affirmation Statement is also attached.

**Subject** 3.40 Renewal Subscription - Bent Creek Services

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal subscription with Bent Creek Services for the policy maintenance and administrative regulations maintenance program at a cost of $7,503.00 (breakdown below) for the 2022-2023 SY, a copy of which is attached.

Bent Creek Services provides 21CCCS with a service that meets our specific needs. It will be a continuation of the policy and administrative regulations program originally from PSBA.
PDE’s Public School Enrollment Data Reports for 2021-2022

| Administrative Regulations Manual Maintenance | $1,250.00 |
| Administrative Regulations Manual Final Installment | $2,500.00 |
| **TOTAL** | **$7,503.00** |

This subscription has been reviewed by our CEO and Business Administrator and is also used by multiple Pennsylvania school districts.

| File Attachments |
| Bent Creek Services.pdf (430 KB) |

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

**Subject** 3.41 Renewal Quote - Diligent Corporation

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the renewal quote from Diligent Corporation at a cost $9,548 for the 2022-2023 SY, a copy of which is attached.

Diligent Corporation (BoardDocs) is our cloud based agenda management solution which we utilize for our board meetings.

The contract for this renewal quote was previously reviewed by our solicitor and no changes have been made for the renewal.

| File Attachments |
| Diligent.pdf (99 KB) |

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

**Subject** 3.42 Policies

Meeting May 10, 2022 - Board Meeting

Category 3. Consent Agenda

Type Action (Consent)

Recommended Action Recommend the Board approve the policies as presented.

Deleted language is in red strikethrough and revised language is highlighted in yellow for the revised policies.

<table>
<thead>
<tr>
<th>Policy #</th>
<th>Policy Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018 - UPDATED</td>
<td>Student Discipline</td>
</tr>
<tr>
<td>2020 - UPDATED</td>
<td>Student Expression/Dissemination of Materials</td>
</tr>
<tr>
<td>2027 - UPDATED</td>
<td>Controlled Substances/Paraphernalia</td>
</tr>
<tr>
<td>2037 - UPDATED</td>
<td>Electronic Devices</td>
</tr>
</tbody>
</table>

| File Attachments |
These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

4. New Business

Subject 4.1 Renewal Contract - Chester County Intermediate Unit - Related Services

Meeting May 10, 2022 - Board Meeting

Category 4. New Business

Type Action

Recommended Action Recommend the Board approve the renewal contract with Chester County Intermediate Unit for related services at costs compliant with industry standards for the 2022-2023 SY, a copy of which is attached.

Chester County Intermediate Unit provides related services for special education students at costs associated with the services they provide in compliance with industry standards.

This contract has previously been reviewed by our solicitor and no changes have been made since the last renewal.

Dr. George Fiore, the Executive Director of the Chester County Intermediate Unit, has recused himself from voting on this action. A copy of Dr. Fiore's Recusal Memorandum is attached.

File Attachments
C CIIU - Related Services.pdf (482 KB)
Recusal Memorandum - Dr. Fiore.pdf (22 KB)

Subject 4.2 Agreement - School Operations Services Group, Inc.

Meeting May 10, 2022 - Board Meeting

Category 4. New Business

Type Action

Recommended Action Recommend the Board approve the agreement between 21CCCS and School Operations Group, Inc., who will provide a Facilities Manager for the 2022-2023 SY at the cost of no less than $28.84 and no more than $33.65 per hour. A copy of the agreement is attached.

This Agreement has been reviewed by our CEO and Business Administrator.

File Attachments
SOS - Facilities Manager.pdf (1,080 KB)

Subject 4.3 Form 990

Meeting May 10, 2022 - Board Meeting

Category 4. New Business
Recommended Action: Recommend the Board approve 21CCCS's Form 990, Return of Organization Exempt From Income Tax, a copy of which is attached.

The return was prepared by Herbein + Company, Inc. and it covers the period of July 1, 2020 through June 30, 2021. IRS Rules and Regulations require the Board to review tax returns. A e-File signature page is also attached.

File Attachments
990.pdf (329 KB)
990 e-File Signature Page.pdf (85 KB)

Subject: 4.4 Designated Employees for School Gas Credit Card

Meeting: May 10, 2022 - Board Meeting

Category: 4. New Business

Type: Action

Recommended Action: Recommend the Board approve the designated employees indicated below to use the school gas credit card for testing purposes in April or May 2022.

<table>
<thead>
<tr>
<th>April 2022</th>
<th>May 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estella Greco</td>
<td>Estella Greco</td>
</tr>
<tr>
<td>Alex Copenhaver</td>
<td>Penny Bittner</td>
</tr>
<tr>
<td>Brian Donnelly</td>
<td>Sarah Agosta</td>
</tr>
<tr>
<td>Dana Heleniak</td>
<td>Maria Alexis</td>
</tr>
<tr>
<td>Erin Finnerty</td>
<td>Ashley Cooke</td>
</tr>
<tr>
<td>Laura Elder</td>
<td>Peicheng Chu</td>
</tr>
<tr>
<td>Morgan Pugh</td>
<td>Morgan Pugh</td>
</tr>
<tr>
<td>Aubree Furrer</td>
<td>Mike Meyer</td>
</tr>
<tr>
<td>Matt Smith</td>
<td>Jacalyn DeRita</td>
</tr>
<tr>
<td>Jil Faunce</td>
<td>Judith Lion</td>
</tr>
<tr>
<td>Amber Roth</td>
<td>Caroline Kerestes</td>
</tr>
<tr>
<td>Angela Shookster</td>
<td>John Bugay</td>
</tr>
<tr>
<td></td>
<td>Trisha Miller</td>
</tr>
</tbody>
</table>

Subject: 4.5 Apple Lease

Meeting: May 10, 2022 - Board Meeting

Category: 4. New Business

Type: Action

Recommended Action: Recommend the Board approve early payoff of all active Apple Leases originating from 2020. There is no penalty for early payoff.

Lease Ref. 426-461 = $68,023.10
Lease Ref. 426-505 = $544,520.16
Lease Ref. 426-515 = $235,233.02
Total. $847,776.28

File Attachments
Apple Invoices.pdf (115 KB)

Subject 4.6 Confidential Settlement Agreement in Legal Matter #004-2021-2022

Meeting May 10, 2022 - Board Meeting

Category 4. New Business

Type Action

Recommended Action Recommend the Board approve Confidential Settlement Agreement in Legal Matter #004-2021-2022 as presented. A copy of the Resolution of the Board of Trustees is also attached.

File Attachments
Resolution - 004-2021-2022.pdf (69 KB)

Subject 4.7 2022-2023 General Final Fund Budget

Meeting May 10, 2022 - Board Meeting

Category 4. New Business

Type Action

Recommended Action Recommend the Board approve the 2022-2023 General Final Fund Budget, a copy of which is attached. This will be a roll call vote.

File Attachments
General Final Fund Budget 2022-2023 SY.pdf (33 KB)

Subject 4.8 Administrative Regulations

Meeting May 10, 2022 - Board Meeting

Category 4. New Business

Type Information

Administrative Regulations that have been adopted and/or updated are listed below. No action needed as this is for informational purposes only. Updated language is highlighted in yellow. A copy of each Administrative Regulation is attached.

<table>
<thead>
<tr>
<th>Administrative Regulation Number</th>
<th>Administrative Regulation Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>3008-AR-1 - UPDATED</td>
<td>Employee Resignations</td>
</tr>
<tr>
<td>3035-AR-3 - UPDATED</td>
<td>FMLA - Employee Condition</td>
</tr>
<tr>
<td>3035-AR-4 - UPDATED</td>
<td>FMLA - Family Member Condition</td>
</tr>
<tr>
<td>4025-AR-1 - UPDATED</td>
<td>Procurement / Credit Cards</td>
</tr>
<tr>
<td>4025-AR-2 - UPDATED</td>
<td>Cardholder Agreement</td>
</tr>
</tbody>
</table>

File Attachments
5. Board Member and Public Comment

Subject 5.1 Board Member Comment
Meeting May 10, 2022 - Board Meeting
Category 5. Board Member and Public Comment
Type Procedural

Subject 5.2 Public Comment
Meeting May 10, 2022 - Board Meeting
Category 5. Board Member and Public Comment
Type Procedural

6. Meeting Schedule

Subject 6.1 2022-2023 Meeting Schedule
Meeting May 10, 2022 - Board Meeting
Category 6. Meeting Schedule
Type Information

The schedule below reflects the Board Meetings for the 2022-2023 School Year. Separate calendar invites will be sent for the Board Meeting at 1:00 p.m. and the Executive Session at 12:30 p.m.

**Board Meetings - 1:00 p.m.**
August 9, 2022
September 13, 2022
October 11, 2022
November 8, 2022
December 13, 2022
January 10, 2023
February 14, 2023
March 14, 2023
April 11, 2023
May 9, 2023

The Board Meetings will be held the second Tuesday of every month from August through May. There will be no Board Meetings in June or July.

7. Adjournment

Subject 7.1 Adjournment
Meeting May 10, 2022 - Board Meeting
Category 7. Adjournment
<table>
<thead>
<tr>
<th>Type</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recommended Action</td>
<td>Recommend the Board adjourn the Board Meeting.</td>
</tr>
</tbody>
</table>