Tuesday, January 11, 2022
Board Meeting

21CCCS
1245 Wrights Lane
West Chester, PA 19380
1:00 p.m.

1. Meeting Opening

Subject 1.1 Call to Order - Roll Call
Meeting Jan 11, 2022 - Board Meeting
Category 1. Meeting Opening
Access Public
Type Procedural

The Board Chairperson will call the board meeting to order, the Board Secretary will document attendance.

Subject 1.2 Notification of Recording
Meeting Jan 11, 2022 - Board Meeting
Category 1. Meeting Opening
Access Public
Type Procedural

All board meetings for the 21st Century Cyber Charter School are audio recorded for the purpose of creating the Minutes.

Subject 1.3 Pledge of Allegiance
Meeting Jan 11, 2022 - Board Meeting
Category 1. Meeting Opening
Access Public
Type Procedural

The Pledge of Allegiance has been temporarily suspended due to the Board Meeting being virtual.

Subject 1.4 Executive Session Announcements
Meeting Jan 11, 2022 - Board Meeting
Category 1. Meeting Opening
An Executive Session was held prior to the start of this Board Meeting. Possible topic discussions were litigation, personnel, real estate, confidential legal issues and negotiations.

Subject 1.5 CEO and Administrator Reports

Meeting Jan 11, 2022 - Board Meeting
Category 1. Meeting Opening
Access Public
Type Report

CEO REPORTS

One of our Middle School students needs your support. Alexandra is currently participating in the 2021 Charleston International Piano Competition. Part of the competition criteria is to gain as many views on her performance as possible. Cast your vote for Alex by watching her video using the link below! (It has to be the Competition Posting) The competition closes at the end of the month.

Competition Link: https://www.youtube.com/watch?v=V1zQXFQukk

ADMINISTRATOR REPORTS

Student Spotlight

David (9th Grade) running cross country with the Wyomissing Area School District, ran at the Berks County meet, where he placed 26th. His team earned the ability to race at the district meet in Carlisle, where he also placed 26th in the AA Division. He was 1.1 seconds from being able to compete at the State meet. David was the second fastest freshman in the District Race and was the second runner for his Wyomissing team. David is grateful for the opportunity to attend extracurricular activities with his home district while learning in a way that is right for him. He is very fortunate to have such excellent coaching and the camaraderie and strength of his teammates.

Student Activities / Field Trips / Adventure Club

Outreach Event: Hour of Code
In December, in-person and virtual Hour of Code events were offered to students. At the event, student spent about one hour coding with teachers to make websites, apps, and video games.
Outreach Event: Learning Session
On December 17, 2021, many students participated in an in-person learning session at our West Chester office. During the event, students participated in challenges, such as building a marshmallow and spaghetti tower, as well as spending one on one time with various teachers to complete coursework.

National Honors Society: Family Informational Session
Approximately 50 students and parents joined our National Honors Society and National Junior Honors Society sponsors to learn more about the program requirements at 21CCCS. Eligible students and parents also participated in a question and answer session.

Social Awareness and School Engagement
In December, middle school students learned about holiday traditions in a weekly series called, "Holidays Around the World." The first week, they learned about music from many different countries from Mr. Tobin and Mr. Gibb. Next, we had a guest speaker, Mr. Chu, teach Chinese holiday traditions. Finally, the series wrapped up with learning about the role food plays in different holidays from all around the world run by Mrs. Farrell. Each session had around 100 students.

High school students celebrated giving back from Thanksgiving through the holidays. Students and staff contributed to a flipgrid that asked how they gave back to their communities during the year or during this time of the year. This was posted on the front page of moodle for students to view and add to as they were inspired by others posts.

Angel Tree
Each year, during the holiday season, 21CCCS participates in supporting 21cccs families in need who are experiencing a financially difficult holiday season. Gifts cards for Old Navy, Target, ShopRite, Aldi, Giant, Giant Eagle, Acme, Wegmans and Weis, according to each family’s need, were delivered just prior to our winter break. This year, 26 families were involved. As a school, we were able to support and bring light to over 80 individuals. With admin, teachers and staff The Angel Tree donations summed up to slightly over $2,000 dollars this year.

Special Education Count as of December 21, 2021

<table>
<thead>
<tr>
<th>Grade</th>
<th>Total Students</th>
<th>IEP</th>
<th>GIEP</th>
<th>504</th>
<th>Total IEP, GIEP, 504</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>82</td>
<td>15</td>
<td>0</td>
<td>0</td>
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<tr>
<td>7</td>
<td>157</td>
<td>16</td>
<td>7</td>
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<td>33</td>
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<tr>
<td>8</td>
<td>220</td>
<td>23</td>
<td>4</td>
<td>14</td>
<td>41</td>
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<tr>
<td>9</td>
<td>292</td>
<td>46</td>
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<td>10</td>
<td>306</td>
<td>75</td>
<td>3</td>
<td>24</td>
<td>102</td>
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<td>11</td>
<td>308</td>
<td>64</td>
<td>8</td>
<td>24</td>
<td>96</td>
</tr>
<tr>
<td>12</td>
<td>259</td>
<td>46</td>
<td>4</td>
<td>21</td>
<td>71</td>
</tr>
<tr>
<td>Total</td>
<td>1,624</td>
<td>285</td>
<td>30</td>
<td>103</td>
<td>418</td>
</tr>
</tbody>
</table>

17% 2% 6% 25%

Students Receiving Related Services:
<table>
<thead>
<tr>
<th>Service</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speech and Language</td>
<td>24</td>
</tr>
<tr>
<td>Group Social Skills Class with Counselor</td>
<td>71</td>
</tr>
<tr>
<td>Group Coping Skills Class with Therapist</td>
<td>69</td>
</tr>
<tr>
<td>Individual Counseling (including a Psychologist)</td>
<td>48</td>
</tr>
<tr>
<td>Executive Functioning Counseling</td>
<td>7</td>
</tr>
<tr>
<td>Occupational Therapy</td>
<td>14</td>
</tr>
<tr>
<td>Physical Therapy</td>
<td>0</td>
</tr>
<tr>
<td>Reading Instruction by Reading Therapist</td>
<td>3</td>
</tr>
<tr>
<td>Teacher of the Visually Impaired</td>
<td>1</td>
</tr>
<tr>
<td>Teacher of the Deaf and Hard of Hearing</td>
<td>1</td>
</tr>
<tr>
<td>Tutor</td>
<td>1</td>
</tr>
<tr>
<td>PCA</td>
<td>11</td>
</tr>
<tr>
<td><strong>155 students with RS out of 315 students with IEPs/GIEPs</strong></td>
<td><strong>49.21%</strong></td>
</tr>
<tr>
<td><strong>155 of IEP students with RS there are 250 services per student on average</strong></td>
<td><strong>1.61 services per student</strong></td>
</tr>
<tr>
<td><strong>250 total services rendered out of the 315 students with IEP/GIEPS</strong></td>
<td><strong>79.36%</strong></td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Recommended Services do not include newly enrolled students.</strong></td>
<td></td>
</tr>
</tbody>
</table>

### 2. Organization of Board of Trustees

**Subject**  
2.1 Annual Organization of the Board - Appoint Temporary Chairperson

**Meeting**  
Jan 11, 2022 - Board Meeting

**Category**  
2. Organization of Board of Trustees

**Access**  
Public

**Type**  
Action

**Recommended Action**  
Recommend the Board appoint Dr. George Fiore as a temporary Chairperson for the election of a 2022 Board Chairperson and 2022 Board Vice Chairperson.
Subject 2.2 Annual Organization of the Board - Nominate 2022 Chairperson

Meeting Jan 11, 2022 - Board Meeting
Category 2. Organization of Board of Trustees
Access Public
Type Action

Recommended Action Recommend the Board nominate a 2022 Chairperson. The Board of Trustees Nominations Committee has recommended Peter Mango as the 2022 Chairperson.

As directed by the 21st Century Cyber Charter School Bylaws, Officers shall be elected at the annual meeting, Article VII, Section 3, “Officers shall be elected annually for terms of one year by the Board of Trustees of 21st.” “The officers shall be installed immediately after their election at the initial meeting of the Board of Trustees and during annual meetings thereafter.” Article VI, Section 2, “Unless otherwise arranged, the annual meeting shall be held in January.”

Subject 2.3 Annual Organization of the Board - Elect 2022 Chairperson

Meeting Jan 11, 2022 - Board Meeting
Category 2. Organization of Board of Trustees
Access Public
Type Action

Recommended Action Recommend the Board elect Peter Mango as the 2022 Chairperson.

Subject 2.4 Annual Organization of the Board - Nominate a 2022 Vice Chairperson

Meeting Jan 11, 2022 - Board Meeting
Category 2. Organization of Board of Trustees
Access Public
Type Action

Recommended Action Recommend the Board nominate a 2022 Vice Chairperson. The Board of Trustees Nominations Committee has recommended Andrea Fox as the 2022 Vice Chairperson.

As directed by the 21st Century Cyber Charter School Bylaws, Officers shall be elected at the annual meeting, Article VII, Section 3, “Officers shall be elected annually for terms of one year by the Board of Trustees of 21st.” “The officers shall be installed immediately after their election at the initial meeting of the Board of Trustees and during annual meetings thereafter.” Article VI, Section 2, “Unless otherwise arranged, the annual meeting shall be held in January.”

Subject 2.5 Annual Organization of the Board - Elect a 2022 Vice Chairperson

https://go.boarddocs.com/pa/21cccs/Board.nsf/Private/open&login#
Meeting Jan 11, 2022 - Board Meeting
Category 2. Organization of Board of Trustees
Access Public
Type Action
Recommended Action Recommend the Board elect Andrea Fox as the 2022 Vice Chairperson.

Subject 2.6 Annual Organization of the Board - Appoint a 2022 Board Treasurer
Meeting Jan 11, 2022 - Board Meeting
Category 2. Organization of Board of Trustees
Access Public
Type Action
Recommended Action Recommend the Board appoint Loree Marchese as the 2022 Board Treasurer.

As directed by the 21st Century Cyber Charter School Bylaws, Officers shall be elected at the annual meeting, Article VII, Section 3, “Officers shall be elected annually for terms of one year by the Board of Trustees of 21st.” “The officers shall be installed immediately after their election at the initial meeting of the Board of Trustees and during annual meetings thereafter.” Article VI, Section 2, “Unless otherwise arranged, the annual meeting shall be held in January.”

Subject 2.7 Annual Organization of the Board - Appoint a 2022 Board Secretary
Meeting Jan 11, 2022 - Board Meeting
Category 2. Organization of Board of Trustees
Access Public
Type Action
Recommended Action Recommend the Board appoint Lisa Iozzi as the 2022 Board Secretary.

As directed by the 21st Century Cyber Charter School Bylaws, Officers shall be elected at the annual meeting, Article VII, Section 3, “Officers shall be elected annually for terms of one year by the Board of Trustees of 21st.” “The officers shall be installed immediately after their election at the initial meeting of the Board of Trustees and during annual meetings thereafter.” Article VI, Section 2, “Unless otherwise arranged, the annual meeting shall be held in January.”

Subject 2.8 Oath of Office - Officers
Meeting Jan 11, 2022 - Board Meeting
Category 2. Organization of Board of Trustees
The Oath will be administered by the solicitor to newly elected Officers of the Board.

<table>
<thead>
<tr>
<th>Officers of the Board</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Peter Mango</td>
<td>Chairperson</td>
</tr>
<tr>
<td>Andrea Fox</td>
<td>Vice Chairperson</td>
</tr>
<tr>
<td>Loree Marchese</td>
<td>Board Treasurer</td>
</tr>
<tr>
<td>Lisa Iozzi</td>
<td>Board Secretary</td>
</tr>
</tbody>
</table>

Admin Content
“I do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth and that I will discharge the duties of my office with fidelity.”

3. Approval of Minutes

Subject 3.1 December 14, 2021 Minutes
Meeting Jan 11, 2022 - Board Meeting
Category 3. Approval of Minutes
Access Public
Type Action
Recommended Action Recommend the Board approve the Minutes of the December 14, 2021 Board Meeting as presented.

File Attachments
December 14, 2021 Board Meeting Minutes.pdf (947 KB)

4. Consent Agenda

Subject 4.1 Review of Consent Agenda Items
Meeting Jan 11, 2022 - Board Meeting
Category 4. Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Recommend the Board approve the Consent Agenda items.

The Consent Agenda Items (Listed by Department) Include:

Financial
4.2 Treasurer's Report & Board Summary Report - November 2021
4.3 Expenditure Reports - November 2021
4.4 2020-2021 Financial Audit

Human Resources
4.5 Personnel Actions
4.6 New Position - Fiscal Assistant, Collections
4.7 New Position - School Counselor

**Facilities**
4.8 Proposal - Carmody & Associates, Ltd.
4.9 Proposal - Wiss, Janney, Elstner Associates, Inc.
4.10 Proposal - R. Titter Roofing
4.11 Rider - Vector Security
4.12 Quote - Corporate Environments

**Prom / Graduation**
4.13 Revised Agreement - Coatesville Country Club (Prom)
4.14 Agreement - DJ Randy Barker

**Curriculum**
4.15 Proposal - Curriculum Management Solutions, Inc.
4.16 Graduation Requirements

**Board / School / Family Communication**
4.17 Revised / Updated Language in Policies

*These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.*

**Subject**
4.2 Treasurer's Report and Board Summary Report - November 2021

Meeting: Jan 11, 2022 - Board Meeting
Category: 4. Consent Agenda
Access: Public
Type: Action (Consent)
Recommended Action: Recommend the Board approve the November 2021 Treasurer's Report and Board Summary Report as presented.

File Attachments
- Treasurer's Report - November 2021.pdf (63 KB)
- Board Summary Report - November 2021.pdf (19 KB)

*These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.*

**Subject**
4.3 Expenditure Reports - November 2021

Meeting: Jan 11, 2022 - Board Meeting
Category: 4. Consent Agenda
Access: Public
Recommended Action: Recommend the Board approve the November 2021 Expenditure Reports from Fulton Bank and PSDLAF, as presented.

File Attachments
- Fulton Bank Expenditure Report - November 2021.pdf (103 KB)
- PSDLAF Full Flex Expenditure Report - November 2021.pdf (7 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject: 4.4 2020-2021 Financial Audit

Megan Thompson from Herbein + Company, Inc. presented the draft of the 2020-2021 Audit for 21CCCS at the December 14, 2021 Board Meeting.

File Attachments
- 2020-2021 Financial Audit - Final.pdf (1,341 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject: 4.5 Personnel Actions

New Hires/Re-Hires (1)
Transfers/Classification Changes (3)
Leaves of Absence Requests (4)
Additional Duties (2)
Supplementals/Stipends (2)
Retirements/Resignations/Terminations (1)

Executive Content

Executive File Attachments
- Personnel Actions - January 2022.pdf (25 KB)
These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 4.6 New Position - Fiscal Assistant, Collections

Meeting Jan 11, 2022 - Board Meeting
Category 4. Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Recommend the Board approve the addition of the position of Fiscal Assistant - Collections, as presented.

The proposed position of Fiscal Assistant - Collections will support the Business Office with necessary asset recovery processes and general business office functions. This assignment would be full time, 12-month/260-day. The assigned salary would be in Grade 4 of the support staff salary schedule.

The job description is attached.

File Attachments
JD FA - Collections.docx (29 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 4.7 New Position - School Counselor

Meeting Jan 11, 2022 - Board Meeting
Category 4. Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Recommend the Board approve the new position, to support ongoing student enrollment, as presented.

A temporary School Counselor position (in a 12 Month/260-day classification) is currently supporting student enrollment levels for the 2021-22 school year. It is proposed to change the current temporary position to a permanent position; the classification would change to a 10-Month/215-day position.

In the current school year there are five (5) permanent School Counselor positions plus one (1) temporary counselor. The temporary position has been hired on a semester to semester basis for the current school year.

The current average caseload per counselor, with six (6) counselors, is approximately 274 students.

Admin Content
This would add one new position to the proposed bargaining unit roster.

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 4.8 Proposal - Carmody & Associates, Ltd.
**Meeting**  
Jan 11, 2022 - Board Meeting

**Category**  
4. Consent Agenda

**Access**  
Public

**Type**  
Action (Consent)

**Recommended Action**  
Recommend the Board approve the proposal for an appraisal of the Downingtown location to be completed by Carmody & Associates, Ltd. at a cost of $2,500.00, a copy of which is attached.

**File Attachments**  
Carmody & Associates.pdf (135 KB)

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**Executive File Attachments**  
Solicitor Review - Carmody & Associates.pdf (969 KB)  
Approval Form - Carmody & Associates.pdf (978 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

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**Subject**  
4.9 Proposal - Wiss, Janney, Elstner Associates, Inc.

**Meeting**  
Jan 11, 2022 - Board Meeting

**Category**  
4. Consent Agenda

**Access**  
Public

**Type**  
Action (Consent)

**Recommended Action**  
Recommend the Board ratify the proposal for a roofing condition assessment from Wiss, Janney, Elstner Associates, Inc. for our West Chester location in the amount of $7,880.00, a copy of which is attached.

This proposal has not been reviewed by our solicitor, but has been reviewed by our CEO and Business Administrator.

**File Attachments**  
Wiss Janney Invoice.pdf (2,589 KB)

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**Administrative File Attachments**  
Solicitor Review - Wiss Janney.pdf (108 KB)  
Approval Form - Wiss Janney.pdf (100 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

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**Subject**  
4.10 Proposal - R. Titter Roofing

**Meeting**  
Jan 11, 2022 - Board Meeting

**Category**  
4. Consent Agenda

**Access**  
Public
Type: Action (Consent)

Recommended Action: Recommend the Board ratify the proposal from R. Titter Roofing for a partial roof and gutter repair for our West Chester location in the amount of $15,045.00, a copy of which is attached.

R. Titter Roofing is a Costars approved dealer.

This proposal has not been reviewed by our solicitor, but has been reviewed by our CEO and Business Administrator.

File Attachments
R.Titter Roofing Proposal.pdf (1,405 KB)

Executive File Attachments
Solicitor Review - R. Titter Roofing.pdf (105 KB)
Approval Form - R. Titter Roofing.pdf (101 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject: 4.11 Rider - Vector Security

Meeting: Jan 11, 2022 - Board Meeting

Category: 4. Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Recommend the Board ratify the rider from Vector Security for the installation of a doorbell at our West Chester location in the amount of $375.00, a copy of which is attached.

This rider has not been reviewed by our solicitor, but has been reviewed by our CEO and Business Administrator.

File Attachments
Vector Security.pdf (239 KB)

Executive File Attachments
Approval Form - Vector Security.pdf (101 KB)
Solicitor Review - Vector Security.pdf (105 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject: 4.12 Quote - Corporate Environments

Meeting: Jan 11, 2022 - Board Meeting

Category: 4. Consent Agenda

Access: Public
Type: Action (Consent)

Recommended Action: Recommend the Board approve the quote from Corporate Environments for additional partitions in anticipation of the staff returning to full time in person work for our West Chester and Murrysville locations, in the amount of $17,155.90, a copy of which is attached.

This quote has not been reviewed by our solicitor, but has been reviewed by our CEO and Business Administrator.

File Attachments
Corporate Environments.pdf (266 KB)

Executive File Attachments
Solicitor Review - Corporate Environments.pdf (107 KB)
Approval Form - Corporate Environments.pdf (101 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject: 4.13 Revised Agreement - Coatesville Country Club (Prom)

Meeting: Jan 11, 2022 - Board Meeting

Category: 4. Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Recommend the Board approve the revised agreement with Coatesville Country Club for our prom near West Chester for a total cost of $3276.00, a copy of which is attached.

This agreement was approved at our December 14, 2021 Board Meeting. It has been reviewed by our solicitor and the recommended revisions were accepted by the vendor. A copy of the revised Agreement includes the redlines and comments for your review.

File Attachments
Coatesville County Club - Redlines and Comments.pdf (313 KB)

Executive File Attachments
Solicitor Review - Coatesville.pdf (1,001 KB)
Approval Form - Coatesville.pdf (972 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject: 4.14 Agreement - DJ Randy Barker

Meeting: Jan 11, 2022 - Board Meeting

Category: 4. Consent Agenda

Access: Public
The solicitor has not reviewed this agreement as it has been reviewed by the CEO and Business Administrator.

File Attachments
DJ Randy Barker - Agreement.pdf (223 KB)

Executive File Attachments
Solicitor Review - DJ Randy Barker.pdf (956 KB)
Approval Form - DJ Randy Barker.pdf (1,246 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 4.15 Proposal - Curriculum Management Solutions, Inc.

Meeting Jan 11, 2022 - Board Meeting
Category 4. Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Recommend the Board approve a curriculum audit proposal from Curriculum Management Solutions, Inc. for a total cost of $28,000 with a projected start date of Fall 2022, a copy of which is attached.

File Attachments
Curriculum Management Proposal.pdf (1,257 KB)

Executive File Attachments
Solicitor Review - Curriculum Management.pdf (110 KB)
Approval Form - Curriculum Management.pdf (105 KB)

These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.

Subject 4.16 Graduation Requirements

Meeting Jan 11, 2022 - Board Meeting
Category 4. Consent Agenda
Access Public
Type Action
Recommended Action Recommend the Board approve revising the graduation requirement for 21CCCS students from 22 credits to 21 credits beginning with the 2022-2023 school year.

This change would require students to have 3 credits of math instead of the current 4 credit requirement. Students will still be encouraged to take 4 credits of math especially if they are college bound. Below are the recommended changes.
Current Credit Requirements

<table>
<thead>
<tr>
<th>Category</th>
<th>Current Credit Requirements (22 total)</th>
<th>Credit Requirements (21 total)</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>4.0</td>
<td>4.0</td>
</tr>
<tr>
<td>Social Studies</td>
<td>3.0</td>
<td>3.0</td>
</tr>
<tr>
<td>Mathematics</td>
<td>4.0</td>
<td>3.0</td>
</tr>
<tr>
<td>Science</td>
<td>3.0</td>
<td>3.0</td>
</tr>
<tr>
<td>Physical Education</td>
<td>0.5</td>
<td>0.5</td>
</tr>
<tr>
<td>Health</td>
<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>College &amp; Career Readiness</td>
<td>0.5</td>
<td>0.5</td>
</tr>
<tr>
<td>Electives</td>
<td>6.0</td>
<td>6.0</td>
</tr>
</tbody>
</table>

Grade levels based upon credits earned are designated as follows:

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Current Credits</th>
<th>Proposed Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>9th Grade</td>
<td>0-5.0</td>
<td>0-5.0</td>
</tr>
<tr>
<td>10th Grade</td>
<td>5.25-10.50</td>
<td>5.25-10.50</td>
</tr>
<tr>
<td>11th Grade</td>
<td>10.75-16.00</td>
<td>10.75-15.00</td>
</tr>
<tr>
<td>12th Grade</td>
<td>16.75-22.00</td>
<td>15.25-21.00</td>
</tr>
</tbody>
</table>

Below are the state graduation requirements

<table>
<thead>
<tr>
<th>Category</th>
<th>Credit Requirements (21 total)</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>4.0</td>
</tr>
<tr>
<td>Social Studies</td>
<td>3.0</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3.0</td>
</tr>
<tr>
<td>Science</td>
<td>3.0</td>
</tr>
<tr>
<td>Physical Education/Health</td>
<td>1.0</td>
</tr>
<tr>
<td>Arts/Humanities</td>
<td>2.0</td>
</tr>
<tr>
<td>Electives</td>
<td>5.0</td>
</tr>
</tbody>
</table>

During the data collection phase of this decision, we looked at the math requirements of other schools.
## School Districts

<table>
<thead>
<tr>
<th>School Districts</th>
<th>Math Credit Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Avon Grove SD</td>
<td>4</td>
</tr>
<tr>
<td>Coatesville SD</td>
<td>4</td>
</tr>
<tr>
<td>Downingtown SD</td>
<td>3</td>
</tr>
<tr>
<td>Great Valley SD</td>
<td>3</td>
</tr>
<tr>
<td>Kennett Consolidated SD</td>
<td>4</td>
</tr>
<tr>
<td>Octorara SD</td>
<td>3 or 4 credits (total 7 math/science)</td>
</tr>
<tr>
<td>Owen J. Roberts SD</td>
<td>3</td>
</tr>
<tr>
<td>Phoenixville SD</td>
<td>3 or 4 credits (students must take a fourth year course in two of the following disciplines: math, science, social studies)</td>
</tr>
<tr>
<td>Spring-Ford SD</td>
<td>3</td>
</tr>
<tr>
<td>Tredyffrin/Easttown SD</td>
<td>3</td>
</tr>
<tr>
<td>Twin Valley SD</td>
<td>4</td>
</tr>
<tr>
<td>Unionville-Chadds Ford SD</td>
<td>3</td>
</tr>
<tr>
<td>West Chester SD</td>
<td>3</td>
</tr>
<tr>
<td>Commonwealth Charter Academy</td>
<td>3</td>
</tr>
<tr>
<td>PA Leadership Cyber Charter</td>
<td>3</td>
</tr>
<tr>
<td>Agora Cyber Charter</td>
<td>3</td>
</tr>
<tr>
<td>Reach Cyber Charter</td>
<td>3</td>
</tr>
</tbody>
</table>

### Subject

4.17 Revised / Updated Language in Policies

Meeting: Jan 11, 2022 - Board Meeting

Category: 4. Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Recommend the Board approve the revisions to Policies 0001 (Bylaws) and 0004 (Qualifications and Service), a copy of which are attached.

Policies 0001 and 0004 have been revised to reflect the changes made to our Board of Trustees. Deleted language is in red strikethrough and revised language is highlighted in yellow.

File Attachments

0001-UPDATED.pdf (329 KB)
0004-UPDATED.pdf (99 KB)

*These action items are routine and should not require discussion by the Board. However, if any board member wishes to discuss an item, they may request to remove it from the consent agenda.*
### 5. New Business

<table>
<thead>
<tr>
<th>Subject</th>
<th>5.1 4020-AR-3 - Procurement - Federal Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jan 11, 2022 - Board Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>5. New Business</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Information</td>
</tr>
</tbody>
</table>

Administrative Regulation 4020-AR-3 (Procurement - Federal Programs) has been adopted. No action needed as this is for informational purposes only. This Administrative Regulation is a Federal Rule that is required to meet the Uniform Grant Guidance policies.

**File Attachments**
- 4020-AR-3.pdf (201 KB)

<table>
<thead>
<tr>
<th>Subject</th>
<th>5.2 Legal Settlement #003-2021-2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jan 11, 2022 - Board Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>5. New Business</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
</tbody>
</table>

Recommended Action: Recommend the Board approve Legal Agreement #003-2021-2022 as presented. A copy of the Resolution of the Board of Trustees is also attached.

**Executive File Attachments**
- Legal Settlement 003-2021-2022.docx (27 KB)
- Resolution - Legal Matter 003-2021-2022.docx (21 KB)

### 6. Board Member and Public Comment

<table>
<thead>
<tr>
<th>Subject</th>
<th>6.1 Board Member Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jan 11, 2022 - Board Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>6. Board Member and Public Comment</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Procedural</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>6.2 Public Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jan 11, 2022 - Board Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>6. Board Member and Public Comment</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Procedural</td>
</tr>
</tbody>
</table>
7. Meeting Schedule

Subject 7.1 2021-2022 Meeting Schedule
Meeting Jan 11, 2022 - Board Meeting
Category 7. Meeting Schedule
Access Public
Type Information

The schedule below reflects the remaining Board Meetings for the 2021-2022 School Year, all of which will be held in person at 1245 Wrights Lane, West Chester, PA:

Board Meetings - 1:00 p.m.
February 8, 2022
March 8, 2022
April 12, 2022
May 10, 2022

The Board Meetings will be held the second Tuesday of every month from August through May at 1:00 p.m. There will be no Board Meetings in June or July.

8. Adjournment

Subject 8.1 Adjournment
Meeting Jan 11, 2022 - Board Meeting
Category 8. Adjournment
Access Public
Type Action
Recommended Action Recommend the Board adjourn the Board Meeting.